

**APPROVED- Meeting Minutes of the
Buildings and Properties Committee of the
Board of Directors of the
Arizona Historical Society**

Thursday, June 1, 2023

Mission: Connecting people through the power of Arizona's history.

Minutes

1. Call to Order – by Committee Chair DeNise Bauer at 3:06 PM
2. Roll Call – DeNise Bauer
 - Present- DeNise Bauer, Matthew Hernando, Richard Powers
 - Absent- SH
 - Staff- Melba Davis, David Breeckner, Kaydi Forgia
3. Welcome & Introduction – Committee members, AHS Staff and Guest
 - Committee members and AHS staff introduced themselves individually
 - No Guest were present
4. Approval of minutes of prior meeting
 - No quorum established when agenda item was visited.
 - No action taken
 - Prior meeting minutes to be approved at July committee meeting.
- 5.
6. Call to the Public – DeNise Bauer
 - No members of the public were present
7. Responsibilities and Priorities of the Committee - Open Discussion with David Breeckner
 - Discussion- David Breeckner and Melba Davis gave a brief overview of the responsibilities of the Building and Properties committee, institutional history and current expectations. Committee members were able to ask questions to clarify and help define what the role of the B&P committee will be going forward. The committee will act as in an advisory role to oversee, recommend and request broad maintenance/ facility projects across buildings and properties stewarded by AHS. Committee role may expand into advising on the future growth and capacity of AHS buildings and properties. DeNise shared that the AHS State Board has given the committee a directive to physically visit each of the AHS buildings and properties.
8. Review & Discussion of recent CIP
 - Review- David Breeckner and Melba Davis reviewed the recent CIP data and details with the committee. AHS is working with ADOA to complete Shell Inspections. Shell Inspections will provide the data for a complete picture of the financial needs to repair AHS buildings and properties.
 - Discussion- The committee used this opportunity to ask questions. The definition of a Shell Inspection; It is a complete walk through of a building or property. Details and photos are recorded of exterior/ interior walls, windows, doors/ thresholds, foundation, drainage, ect.

9. Schedule date for next meeting
 - The committee determined they would like to meet on a more frequent schedule. Thursday, July 13th at 3 PM will be the next committee meeting. Following meetings will be scheduled monthly.
10. Adjournment at 3:59 PM by Committee Chair DeNise Bauer

Dated this 2nd day of June, 2023

Arizona Historical Society

DeNise Bauer

DeNise Bauer, Committee Member

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