

Approved
Meeting Minutes
Outreach Committee of the Arizona
Historical Society Board of Directors
January 11, 2023

Mission: Connecting people through the power of Arizona's history.

Meeting Minutes

1. **Call to Order** – Chairman Tom Foster at 10:03 AM

2. **Roll Call** – Tom Foster took via attendee list in Zoom
 - 2.1. Committee members present: Janice Bryson, Robert Ballard, Tom Foster, Amy Hartman-Gordon, Sherry Rampy, Kerrie Rumsower
 - 2.2. Committee members absent: Lorna Brooks
 - 2.3. Staff present: Shelley Coriell, Jason Mihalic, Kaydi Forgia

3. **Minutes** – Discussion and action, if any, to approve the draft Minutes of the December 7, 2022 Outreach Committee meeting.
 - 3.1. Motion to approve – Amy Hartman-Gordon
 - 3.2. Second – Sherry Rampy
 - 3.3. Unanimously approved

4. **Call to the Public** – Tom Foster
 - 4.1. No public present

5. **Review of Grants and AI Merito timelines** – Tom Foster
 - 5.1. Tom Foster outlined the loose timeline agreed upon in the Outreach Committee meeting on December 7, 2022. Shelley Coriell uploaded the timeline to the chat for the committee to review. The loose timeline is available in the approved

December 7, 2022 committee meeting minutes. The committee remains confident in the timeline and recognizes the dates are flexible.

6. Discuss mechanics of approving new CHIs after the current close date of 1/15/23 – Tom Foster

6.1. Open Discussion – Robert Ballard requested staff member Jason Mihalic speak on the mechanics of approving new Certified Historical Institutions after the current close date. Jason briefly went through the proactive measures AHS is taking to improve the CHI application process. Including but not limited to, moving the CHI administrative office to Tempe, reassigning and delegating roles to Tempe staff and designing mechanisms for potential CHIs to apply after the 1/15/23 closing date. Jason stated that the committee and/or board would need to approve the process of awarding new CHI grants after the close date once the mechanism was developed.

7. CHI Recertification Update – Jason Mihalic

7.1. As of 1/11/23, 32 of the 68 current CHI members have reapplied for a grant. There are two new applicants this year. All 2022 CHIs received reminders to reapply via email in November 2022 and January 2023. Future reapplication cycles the CHI administration will add an additional reminder in December. Jason has identified 14 possible Arizona museums or historical sites that did not appear on the CHI lists from previous years. He is reaching out to these locations individually to invite them to apply for a CHI grant. Robert Ballard offered to contact location in his area. Jason will look at the 14 locations and email Robert the sites in his area after the meeting.

8. Sun City Grant Update – Jason Mihalic

8.1. The committee was updated on the status of the CHI grant. The remaining amount was approved in a previous meeting, and the check has been written and

sent to the CHI. Jason has not received confirmation that the check has been received by the CHI. Jason will follow up with the CHI.

9. Grant Possibilities/ Opportunities in conjunction with the committee – Jason Mihalic

9.1. Jason gave a brief overview of a grant opportunity through the U.S. Forest Service. This grant would award funds to entities like AHS to pass through to rural historical properties or landmarks. To qualify, the historic sites would have to be located in a population at/or below 50,000, must be able to match 1:1 (funds and/or materials), and complete the repair or restoration within two years of receiving the funds.

9.2. Open Discussion followed - Sherry Rampy offered her expertise in historical real-estate restoration. Jason acknowledged Sherry's experience with AZ State Historic Preservation Office would be valuable to creating a streamlined process for selecting appropriate recipients. Amy Hartman-Gordon asked for a timeline. Jason went through the timeline; AHS applies for the U.S. Forest Service grant (due date is February 7, 2023), AHS will know if grant application is successful by May 2023. If the application is successful the Outreach Committee and AHS will develop a process for grant review of/ award to rural Arizona historical properties. Amy asked if Jason knew how many possible applications AHS and the Outreach Committee would have to review. Jason stated that there were 17 CHIs on the National Register of Historical Places and few historical landmarks. Up to ~25 applications are possible. 10 or less applications are anticipated.

10. Review Tabled or Postponed Items from the 12/07/22 committee meeting – Tom Foster

10.1. Motion to remove Regional Zoom Focus Groups from the table – Robert Ballard

10.2. Second – Sherry Rampy

10.3. Unanimously Approved

10.3.1. Robert asked for more details regarding the potential Zoom Focus Groups. Tom Foster briefly went through what had been discussed at the 12/7/22 Outreach

Committee meeting. Sherry reminded the committee about the discussion of using Facebook as a forum platform. Facebook present too high of a risk for misuse and is extremely difficult for AHS to oversee and manage. More time and information are needed for AHS and the Outreach Committee to collaborate. No action item for this discussion.

10.4. Quorum was lost at 11:26 AM

11. **Announcements** and other matters for consideration in future board or committee meetings.

11.1. Next Outreach Committee meeting: Wednesday, February 8, 2023 at 10 AM.

12. **Adjournment** – by Tom Foster at 11:30 AM Dated this 11th day of January 2023.

Arizona Historical Society

Tom Foster

Tom Foster, Outreach Committee Chairman

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