

**Meeting Minutes
Board of Directors of the
Arizona Historical Society**

September 30, 2022

Mission: Connecting people through the power of Arizona's history.

Minutes

1. **Call to Order** – 11:02 AM by President Linda Whitaker

2. **Roll Call** – Linda Whitaker

Present In-Person: DeNise Bauer, Deborah Bateman, Kelly Corsette, Tom Foster, Richard Powers, Sherry Rampy, Ileen Snoddy, Linda Whitaker

Present via Zoom: Robert Ballard, Wynne Brown, Colleen Byron, Linda Elliot- Nelson (at 11:19 AM), Bruce Gwynn, Sharon Holnback, Greg Scott, Jim Snitzer,

Absent: Desirae Barquin

Staff Present: David Breeckner- Executive Director, Rebekah Tabah- VP L.A.C.E., Nate Samoriski- Statewide Collections Manager, Vanessa Fajardo, Kaydi Forgia- Executive Staff Assistant

3. **Minutes** - Discussion and action, if any, to approve the draft Minutes of the July 29, 2022, AHS Board meeting.

Motion to Approve- Deborah Bateman

Second- Richard Powers

Unanimously Approved

4. **Call to the Public** – No Public Present

5. **Committee Report:** Finance Committee –Jim Snitzer and David Breeckner

a. FY22 EOY report- David Breeckner provided a brief overview of the FY22 EOY report. Documents were provided in email, on-site, and shared via Zoom.

b. Changes to AHS Investment Fund- David Breeckner gave a brief overview of the realignment of Investment Funds. There is no new money going in or out, only a realignment to be more transparent on where the funds are allocated and allows for a systematic spenddown of a portion of the carryover towards areas of greatest need.

- Deborah Bateman shared appreciation for the extensive work AHS has put forth to complete the FY22 EOY report and realignment for AHS Investment Fund reporting.

- Linda Whitaker asked if these changes affect the ask for ~\$181k increase in funding. David Breeckner stated that it would not.
- Linda Whitaker stated her admiration for the conversations AHS is having with various fiscal and administrative state departments. These conversations were not reciprocal in the past.

6. Committee Report: Collections Review Committee – Rebekah Tabah/Nate Samoriski

a. Collections Review Committee met on 9/22/22 to review and approve recommendations for deaccessions, loans, etc.

- Rebekah Tabah and Nate Samoriski gave a brief overview of the collection deaccessions. Included in this brief; Furniture to be moved to Tempe History Museum at Eisendrath House which is now owned by City of Tempe and the Tempe History Museum. DAR (Daughters of the American Revolution) Coconino County Chapter has asked for the return of their 1980s manuscripts transferred to AHS in error.
- Greg Scott added that the process was positive and that the Collections Review Committee is happy with the results.

Action Item: Approval of recommendations from CRC for collections deaccessions.
 Second- Wynne Brown
 Unanimously Approved

7. Director’s Update – David Breeckner

a. Sosa-Carrillo House

- AHS received the updated contract from Rio Nuevo on 9/15/22 and shared it with the AG for their review.
- The AG and lawyers from Rio Nuevo are now speaking directly with each other to settle all outstanding matters within the contract. AHS is being regularly consulted and informed of these talks.
- The AG has requested a new appraisal be conducted of the property. State law requires it to be dated within 180 days of sale; the last appraisal was completed in December 2021. An updated appraisal was ordered through Axia Appraisers for \$2,000 and is now underway and will be completed in 2-3 weeks.
- Deborah Bateman and Sherry Rampy expressed their appreciation for the thorough reporting of Ex. Dir. David Breeckner. They added that they would prefer the abbreviated report because they trust AHS will expand the information if Board Members have any inquiries.

b. Procurement Protocols

- Capital Campaign
 - AHS is in talks with GAO and Procurement to determine whether funding must

be dispersed monthly AFTER the first month of contract start or if an initial outlay of funds to the awardee is possible. This inquiry has delayed progress but will be resolved by the end of the month.

- Yuma: Molina Block – Restrooms
 - Clearance has been given by State Procurement and Procore for construction to proceed.
 - AHS is awaiting the identification of the determined contractor from YCHS.
 - Bruce Gwynn- Tom Rushin had the contractors out. They are waiting for an estimate.
 - Yuma: Molina Block – RFP update
 - A vision/proposal for this project has been in the works for years. Yuma planners reviewed and approved it, and a donor has stepped forward to fund it.
 - The goals are to avoid delays in finalizing and posting the RFP and to clarify communications/responsibilities between AHS Director and key Yuma constituencies going forward. AHS will meet with YCHS leadership in early October to discuss the project's state and to ensure a unified vision for the space.
 - David Breeckner and Bruce Gwynn will determine the following steps to guide this forward in a timely manner. The key is keeping lines of communication open and the RFP process clear to all interested parties.
 - Linda Whitaker asked David to summarize and share the RFP steps so that everyone on the Board understands the basic protocol. We expect more RFPs in the future.

c. Collections Acquisitions

- Arizona Science Museum (Phoenix History Museum)
- Statewide Collections Manager Nate Samoriski is completing a review of PastPerfect collections records from ASM to identify desired materials for donation, and has reviewed 60% of the collection (10,000 objects). The majority is of interest to AHS, and would replace existing objects with lesser provenance or poorer condition.
- ASM is interested in donating either 5 or 10 units of rolling-shelf storage to AHS. AHS will be responsible for installation costs. It has received two estimates from Interior Solutions, who manufactured the units to be donated.
- \$65,828 for rolling shelf installation (5 units +1) in Room 211 at AHC Tempe (off Freight Elevator)

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- \$65,828 for rolling shelf installation (5 units +1) in Room 211 at AHC Tempe (off Freight Elevator)
- \$116,970 for rolling shelf installation (10 units + 2) in Rooms 211 and 155.
- Funds for installation recommended being drawn from “Capital Projects” in Investment Funds.

d. Status of hiring/impact on museums

New staff hires; Salessia McGowan (HR Volunteer Coordinator), Angel Villasenor (Procurement Specialist)

8. Annual Meeting

a. Annual meeting: Friday, 9/30 at 12:30-2 pm

- In-person at AHC Tempe: Steel auditorium
 - [Advanced registration via website REQUIRED](#)
 - FREE luncheon provided by Daily Dose Kitchen and Bar ([registration required](#))
 - [Virtual option available](#)
- Election of Board Officers to be held via paper ballots and online poll, and announced before the meeting's end

9. Announcements and other matters for consideration in future board or committee meetings.

- Sherry stated she was excited about the announcement of the 2022 AI Merito Awards and expressed her gratitude for being involved in the process.
- Tom Foster expressed the Outreach Committee’s gratitude for Sherry’s involvement in the selection process.

Executive Committee Schedule: Noon and Virtual unless announced otherwise

Click the date to register for the meeting

All meetings are hosted are live-streamed via Zoom

[October 24, 2022](#)

[November 28, 2022](#)

[*December 19, 2022](#) (tentative)

Upcoming AHS Board Meetings: Noon and Virtual unless announced otherwise

Click the date to register for the meeting

All meetings are hosted are live-streamed via Zoom

[*November 18, 2022](#), third Friday at noon (tentative)

Adjournment 11:46 AM

Dated this 30th day of September 2022.

Arizona Historical Society

A handwritten signature in cursive script that reads "Linda A. Whitaker".

Linda Whitaker, Board President

The Arizona Historical Society does not discriminate on the basis of disability in the administration of its program and services as prescribed by Title II of the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or alternative formats, by contacting AHS Administration at 520-617-1169. Requests should be made as early as possible to allow time to arrange for the accommodation.