

**Notice of Public Meeting of the  
Arizona Historical Society  
Board of Directors**

**September 29, 2023**

*Mission: Connecting people through the power of Arizona's history.*

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Historical Society and to the general public that the Board of Directors of the Arizona Historical Society will hold a regularly scheduled meeting, open to the public, on **Friday, September 29, 2023 at 12:00 p.m.**

Note: This meeting will be held virtually. Board Members and members of the public interested in participating virtually must register in advance of the meeting. To register click this link:

<https://us02web.zoom.us/meeting/register/tZwsduGgrz4sHNBAjlikS-ge-VOfsROofPRU>

You will receive a confirmation email with the meeting link. The meeting will be activated 5 minutes prior to the 12:00 p.m. start time.

1. **Call to Order** – President Linda Whitaker
2. **Roll Call** – Secretary Colleen Byron
3. **Minutes** - Discussion and action, if any, to approve the draft Minutes of the July 28, 2023, Executive Committee meeting.
4. **Call to the Public** – Consideration and discussion of comments from the public. Members of the public wishing to address the Committee should identify their interest at this time via the chat box. Those wishing to address an item on the agenda will be called upon when that item is being discussed and given up to five minutes. Those wishing to address an item not on the agenda will be allowed up to three minutes. Such items may not be discussed by the Committee but may be directed to Staff for study and consideration at a later date.
5. **Status of Board Appointments** – David Breeckner, Linda Whitaker
  - a. No updates; awaiting response from AZ Boards & Commissions.
  - b. Gene Kunde's last day on the AHS State Board will be 10/5/23.
6. **Finance Committee** – David Breeckner, Gene Kunde
  - a. General Updates
    - i. Arizona Financial Information System (AFIS) did not close out July and August reporting periods until September 6, delaying access to financial data. Due to a lack of materials to present, the Finance Committee did not meet in August.
    - ii. The YTD budgets for July and August were reviewed at the September meeting, but the early reporting period makes consideration of the

future FY24 close difficult. Discrepancies were identified by the Finance Committee in the CSB-generated reports from the approved FY24 budget; AHS will follow-up.

- iii. Signature authority with CSB was delayed in August. AHS worked with alternate State agencies to authorize Melba Davis to serve as acting signature authority to approve invoices; this was made possible through recent updates to the change to AZPerforms from past State reporting structures. CSB will retain signature authority to provide secondary support, but has a 5-day turnaround time. The future CFO will also have signature authority.
  - iv. The first two quarterly payments for FY24 have been issued. The quarterly payment has been increased from its \$1,250 sum from 30 years prior to \$1,850.
- b. FY25 Budget Submission (see attached)
    - i. The September 1 submission to OSPB was successfully submitted. AHS has since been contacted by OSPB with follow-up questions. AHS is preparing its response.

**7. Outreach Committee – Sherry Rampy**

- a. **Action Item:** To approve the 2023 CHI grant awards and their amounts as provisionally approved by the Outreach Committee, pending a full approval at their 10/11/23 meeting.

**8. Buildings and Properties Committee – DeNise Bauer**

- a. The Committee did not have a quorum at its September meeting. AHS staff provided the Committee Chair with a review of current projects and CIP talks.

**9. Collections Committee – Greg Scott, Rebekah Tabah**

- a. No updates.

**10. Nominations Committee – Robert Ballard**

- a. Board Officer Slate for 9/29/23 elections will not include a candidate for Treasurer. A final call for nominations will be made from the floor during the Annual Meeting, and members will be invited to write-in candidates.

**11. Director's Update – David Breeckner**

- a. 2023 Sunset Review (see attached)
- b. Core Documents Update (see attached)
  - i. FY25 budget submission
  - ii. IT Strategic Plan
  - iii. Legislative Outreach Packet
- c. Status of Hires/Departures
  - i. Vincent Bradley hired as new Assistant Deputy Director (Tempe)
  - ii. Flagstaff AA3 position undergoing interviews
  - iii. CFO position undergoing interviews but [still open](#)
  - iv. Flagstaff Manager position [now open](#)
  - v. Exhibits Preparator position (Tempe) [still open](#)

- vi. Yuma Manager position undergoing review at State Classifications.
  - vii. NHD Coordinator position finalizing submission to State Classifications.
  - d. New Facilities Development
    - i. Update on AHC Tempe annex.
    - ii. Update on new Tucson museum.
  - e. Annual Meeting update (see attached)
12. **Announcements** and other matters for consideration in future board or committee meetings.

Dated on this 23rd day of September 2023.

## Arizona Historical Society



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Linda Whitaker, Board President

*The Arizona Historical Society does not discriminate on the basis of disability in the administration of its program and services as prescribed by Title II of the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended. Persons with a disability may request a reasonable accommodation such as a sign language interpreter or alternative formats, by contacting AHS Administration at 520-617-1169. Requests should be made as early as possible to allow time to arrange for the accommodation.*

### Upcoming State Board Meetings

Noon and Virtual unless announced otherwise

Click the date to register for the meeting; all meetings are hosted are live-streamed via Zoom

[September 29, 2023](#) – AHS State Board Meeting

[September 29, 2023](#) — Annual AHS Meeting of the Membership; 1:45-6pm

[November 24, 2023](#)