

**DRAFT – Meeting Minutes of
the Nominating Committee of
the Board of Directors of the
Arizona Historical Society**

July 19, 2023

Mission: Connecting people through the power of Arizona's history.

Minutes

- 1. Call to Order** – By Robert Ballard at 9:06am
- 2. Roll Call** – Robert Ballard
 - a. Present – Robert Ballard, Matthew Hernando, Wynne Brown
 - b. Staff – David Breeckner, Kaydi Forgia
- 3. Minutes** - Discussion and action, if any, to approve the draft Minutes of the June 14, 2023, Nominating Committee meeting.
 - a. Motion to approve minutes as submitted by Matthew Hernando and seconded by Wynne Brown; unanimously approved.
- 4. Call to the Public** – Robert Ballard
 - a. No members of the public present.
- 5. Committee Chair Update** – Robert Ballard
 - a. Assignment Delegation; Follow-up discussion
 - Results and Responses
 - Of the 20 Board members contacted, 19 responded (**Correction: 17 and 16, respectively**). 4 responded favorably with an interest in an officer's position and submitted the requested Candidate Statements.
 - Robert asked for clarification from Kaydi to ensure the Committee has met process and documentation requirements from its solicitation.
 - Kaydi confirmed requirements have been met.
 - Matthew sought clarification to ensure his response results were reflected in the final tally. Robert confirmed.
 - New assignment delegation(s)
 - At the time of the meeting, no Board member had expressed an interest in the role of Treasurer. Group discussion on possible resolutions

followed.

- [AHS Bylaws Section 7](#): Officer Vacancies provides direction on procedure in the event of an Officer vacancy outside the annual election period.
- The method and timing of a final outreach to Board members was explored, with a review of recommended and/or potentially-interested candidates. The possibility of polling existing candidates to reconsider their preferred office, or a dual ballot was also considered. It was determined that a renewed focus should be given to the Board members on the Finance Committee (Gene Kunde, Colleen Byron, Richard Powers).
- Update 7/25/23: a Board member has since applied and provided the requested documents.

6. Create Slate of Candidates

a. A discussion preceded introduction of the action item on the best process to proceed with for submitting a slate of candidates to the State Board for its vote, absent a candidate for Treasurer.

i. It was discussed and agreed that the Committee would accept any last-minute candidate applications up to the State Board meeting on 7/28/23 and provide updates to the State Board as necessary.

b. Action Item: Approve the slate of candidates for State Board review on July 28th 2023.

i. Motion to approve by Matthew Hernando and seconded by Wynne Brown. After discussion, withdrawn by Matthew Hernando.

ii. **Amended Action Item:** To approve the slate of candidates for State Board review on July 28, and to also include the possibility of a Treasurer candidate to be added to the Slate at a later date for a vote at the Annual Meeting.

- Motion to approve by Matthew Hernando and seconded by Wynne Brown; unanimously approved.
- Update 7/25/23: the new candidate for Treasurer has been added to the Slate and an updated copy provided to the State Board.

7. Future Meeting Dates (if necessary) – Robert Ballard

a. No discussion.

8. Announcements and other matters for consideration in future board or committee

meetings.

9. Adjournment – By Robert Ballard at 9:36am.

Dated this 27th day of July 2023.

Arizona Historical Society



Robert Ballard, Committee Chair

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