

**DRAFT- Meeting Minutes of
the Board of Directors of the
Arizona Historical Society**

November 18, 2022

Mission: Connecting people through the power of Arizona's history.

Meeting Minutes

- A. **Call to Order** – 12:02 PM by President Linda Whitaker
- B. **Roll Call** – Colleen Byron
 - a. Colleen Byron proposed trying the Zoom chat to document attendance as well as a verbal roll call.
 - b. State Board Members present- Robert Ballard, Desirae Barquin, DeNise Bauer, Wynne Brown, Colleen Byron, Linda Elliot-Nelson, Tom Foster, Sharon Holnback, Gene Kunde, Richard Powers, Sherry Rumpy, Greg Scott, Jim Snitzer, Ileen Snoddy, Linda Whitaker
 - i. State Board Member absent- Kelley Corsette, Bruce Gwynn
 - ii. AHS Staff present- David Breeckner, Melba Davis, Kaydi Forgia, Yanna Kruse, Salessia McGowan, Kristen Rex, Rebekah Tabah, David Turpie
- C. **Minutes** - Discussion and action, if any, to approve the draft Minutes of the September 30, 2022, State Board meeting.
 - a. No further discussion was needed on September 30, 2022 minutes
 - i. Motion to approve: Greg Scott
 - ii. Seconded by: Colleen Byron
 - iii. Approved Unanimously
- D. **Call to the Public** – No public in attendance
- E. **Board Update** – Linda Whitaker
 - a. New appointment: Gene Kunde (At-Large Member) Board orientation completed
 - i. Current Board Members and AHS Staff extended a warm welcome to Gene and expressed their enthusiasm to work with Gene during his term.
 - b. Application updates:
 - i. Diane Drobka (Graham County)- Moving forward in the process. Fingerprints have been submitted. Awaiting interview.
 - ii. Matt Hernando (Yavapai County)- Moving forward in the process. Fingerprints have

been submitted. Awaiting interview.

c. **Action Item** – Robert Ballard

- i. Per AHS Board Policies [5.8.e](#) and [6.4](#), a motion to recommend Eric Flohr as a “nominee for consideration” to AZ Boards and Commissions for the vacant seat of Southern Arizona Chapter representative on the AHS State Board.
- ii. There was a brief discussion covering the AHS Board Policies and the process for nomination by the State Board.
 - a. Robert Ballard gave a brief introduction of E. Flohr
 - i. Motion to approve: Robert Ballard
 - ii. Seconded by: Sherry Rampy
 - iii. Approved Unanimously

F. **Committee Report:** Finance Committee –Jim Snitzer

a. FY23 Sept Financials

- i. No red flags or new details to report. The finance committee has not received updates for September or October.
- b. Notice of ongoing changes to and conversations about the AHS Investment Fund
 - i. David Breeckner gave a brief update on the status of the ongoing changes, Carole McQueen has moved to the new reporting format. David provided an overview of the multiple documents submitted per each change to reporting the investment funds, and the progress made to date.
 - ii. A brief discussion followed David’s update.

Linda Whitaker acknowledged that more information would come from the 11/22/22 Finance Committee meeting.

G. **Education Update** – Kristen Rex

a. National History Day: program overview

- i. Kristen Rex gave a brief, informative overview of the NHD AZ program and the master plan of the AHS Education department. She has attended multiple meetings with NHD headquarters and spoken with past NHD AZ coordinators and supporters. This is a building year but there will be regional and state competitions.
- b. Call for judges
 - i. Kristen informed the State Board that NHD AZ is actively looking for judges and asked that they consider volunteering.

H. **Sunset Review** – David Breeckner and Linda Whitaker

a. Tracking Document

- i. David Breeckner gave a brief overview of the tracking document and informed the

board on what to expect from the tracking document once it is complete. All 2013 Sunset Review recommendations have been implemented. A supplemental Collection Management Report and a Summary of Fiscal Reforms will also be completed in advance of the 2023 Sunset Review.

I. **Director's Update** – David Breeckner

a. Sosa-Carrillo House

- i. AG has been working with Rio Nuevo's attorneys to ready the Purchase Agreement for signature. The contract has been reviewed and edited and is awaiting approval by Rio Nuevo.
- ii. The AG requested a new appraisal be conducted of the property. This was completed in October and returned with no changes to the original appraisal.

b. Procurement Protocols

i. Capital Campaign

- a. The Capital Campaign RFP was posted on 10/27 and is open until 11/29.
- b. The RFP applications will be reviewed through mid-January, with an award anticipated by mid-February.

2. Yuma: Molina Block – Restrooms

- a. Clearance has been given by State Procurement and Procore for construction to proceed.
- b. Awaiting pricing of a negotiated contract with a preferred contractor from YCHS.
- ii. Yuma: Molina Block Ag. Exhibit – RFP update
 - a. AHS met with YCHS' exhibit committee on 10/28 to determine key features for inclusion in the RFP.
 - b. David Breeckner met with Procurement on 11/10 to discuss project details.
- c. Status of hiring/impact on museums
 - i. New staff hires- Jillian Schmidgall (Guest Experience Specialist, Yuma), Lucia Lorona (Guest Experience Specialist, Yuma)
 - ii. Talks are underway at NAU to develop a "Teaching Museum" operations model for Pioneer Museum that utilizes student interns from the Museum Studies Program.
- d. Annual Giving Campaign and Membership Drive
 - i. Board members were asked to recruit new members and/or purchase gift memberships for people they knew.

J. **Announcements** and other matters for consideration in future board or committee meetings.

- a. Linda Whitaker informed the board that a joint State Board meeting with the AHS

Executive Committee in December would only be necessary if there were new Sosa Carrillo House developments

K. **Adjournment** at 1:02 PM by Linda Whitaker

Dated this 22nd day of November 2022.

Arizona Historical Society

A handwritten signature in black ink that reads "Linda A. Whitaker". The signature is written in a cursive style with a large initial "L".

Linda Whitaker, Board President

The Arizona Historical Society does not discriminate on the basis of disability in the administration of its program and services as prescribed by Title II of the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended. Persons with a disability may request a reasonable accommodation such as a sign language interpreter or alternative formats, by contacting AHS Administration at 520-617-1169. Requests should be made as early as possible to allow time to arrange for the accommodation.

Executive Committee Schedule: Noon and Virtual unless announced otherwise

Click the date to register for the meeting
All meetings are hosted are live-streamed via Zoom

[December 19, 2022](#) - Joint session with AHS State Board

[January 23, 2023,](#)

[February 27, 2023,](#)

[March 27, 2023,](#)

[April 24, 2023,](#)

[May 22, 2023,](#)

[June 26, 2023,](#)

[July 24, 2023,](#)

[August 28, 2023,](#)

[September 25, 2023,](#)

[October 23, 2023,](#)

[November 27, 2023,](#)

[December 25, 2023,](#) *Tentative

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