

**Arizona Historical Society  
Southern Arizona Chapter Board Meeting  
May 12, 2015**

Present:

Betty Cook, Linda Head, Doug Hocking, Jeff Horwitz, Leslie Hunter, Walter Lane, Shirley Pinkerton, Ralph Wong, Nancy Young Wright, and Armando Vargas

Absent: Bill Cavaliere and Bernard Wilson

Staff Present:

Les Roe (Division Director), Kim Bittrich (AHS Finance Office) and Bill Ponder (Chief Administrative Officer)

Guests Present:

John Lacy, Secretary of AHS, Inc. and Jim Ronstadt (Secretary of AHS)

**Call to Order**

President Young Wright called the meeting to order at 3:10 p.m.

**Roll Call**

Roll was called and a quorum declared.

**Discussion of Item 4 of the Agenda**

- Overview of AHS State Board and its relationship to, and agreement with, AHS, Inc.
- Exploration of potential relationship with AHS State Board and the Southern Arizona Chapter Board

Both John Lacy and Jim Ronstadt provided information as follows:

- The AHS State Board and AHS, Inc. have entered into a formal coordination agreement.
- As required by the Sunset Review (Audit) memorandums of understand need to be developed and put into place for all support groups and AHS.
- The MOU that the Southern Arizona Chapter 501(c)3 can be whatever is in line with our mission and needs.
- Timeline for any agreement between our chapter and AHS, Inc. and AHS should be done as quickly as possible, but must be at a pace that the Chapter is comfortable with.
- While there are sample MOUs and agreements available, it is likely that each support group agreement will be different because of the groups' own goals and Bylaws.

- AHS, Inc. will provide accounting services and file IRS reporting requirements and assistance in fundraising activities
- AHS, Inc. will be pursuing larger private money and support along with looking at bequests.

### **Approval of Board Minutes**

The minutes of the April 14, 2015 Chapter Board meeting were unanimously approved on motion by Doug Hocking and seconded by Shirley Pinkerton.

### **Treasurer's Report**

Kim Bittrich provided the Treasurer's Report for 1107 funds.

### **New Business**

1. Discussion and action, if any, on Development of Fundraising policy for the Southern Arizona Chapter Board.
  - Armando Vargas volunteered to get policies from U. of A. groups
  - Doug Hocking stated that he had developed a gift policy and will provide it to the Board for discussion
  - Importance of developing a gift acceptance policy
2. Discussion and action, if any, on the Joesler fundraising project regarding the disposition of the monies from fundraising to date.
  - Doug Hocking moved that the funds raised for the Joesler Project be pulled back from AHS, Inc. and put in to our 501(c)3 account. Walter Lane seconded the motion. After discussion, the motion was defeated with one "yes" vote and nine "no" votes.
3. Discussion and action, if any, on a June 2015 retreat for the SAC Board
  - It will be at the Sosa-Carrillo-Fremont House and a facilitator has been identified.
  - Doug Hocking moved that the retreat be held on June 30, 2015. Jeff Horwitz seconded the motion. It was voted on and passed unanimously.
  - Draft of agenda and other info will be out within the next two weeks.
4. Discussion and action, if any, on a possible field trip to visit the Tubac Historical Society and points of interest for members of the Board in May or early June: Jeff Horowitz
  - It was decided that we would have our August Board meeting in Tubac as part of the visit. Jeff Horowitz will work with Les to plan the particulars.

5. Discussion and action of holding an informal social mixer in August or September among the Southern Arizona Chapter Board, Pathfinders Board, Docent Council Board, AHS, Inc. Board, AHS Executive personnel and the Southern Arizona Division personnel:  
Armando Vargas
  - Doug Hocking suggested that possibly we invite the Westerners.
  - September 12<sup>th</sup> is the State Board meeting in Tucson and this could be done in conjunction with that.
  - The Board collectively liked the idea and would like to proceed.
  - Armando Vargas will begin planning and soliciting help for a social mixer.

### **President's Report**

President Young Wright stated that her focus has and will be on putting together the retreat.

### **Director's Report**

Les Roe reported as follows:

- He and Betty Cook and have been making progress on the new Board Orientation Packet.
- With regard to the Joesler Project, he is working on getting something visible done with the funds now available for us. The Hoffman Lounge area will be restored, the gift shop will be moved, and the Joesler main desk will be built and installed. His target date for this is September. He will be working with Jaye Wells and Brooks Jeffrey on the initial work.

### **Committee Reports**

Linda Head reported on the activities of the Joesler Fundraising Committee and included that we will be planning, among other ideas, a series of home parties. Shirley Pinkerton and her husband have volunteered to host the first one at the Sosa-Carrillo-Fremont house.

### **Affiliate Organization Reports**

Armando Vargas reported on Pathfinder activities.

- Pathfinders has just conducted a tour to Ft. Apache on May 9<sup>th</sup>.
- Pathfinder's annual meeting will take place on May 14<sup>th</sup> at the Museum.
- There is a back-of-the-house tour is planned for June 20<sup>th</sup>. It will be a tour of the museum's archives.

Shirley Pinkerton reported on Docent Council activities:

- The annual meeting we held on May 11<sup>th</sup>. They had an end of the year party for all at Gentle Ben's.
- The trip to Chaco Canyon from September 30 to October 4<sup>th</sup>. There are still a few spots left on the bus. Looking for four or five more people.

### **Call to the Public**

There were no comments from the public.

### **Announcements**

President Young Wright announced the next regular meeting will be June 30<sup>th</sup> and will combined with the Board retreat.

### **Adjournment**

The meeting was adjourned at 5:15 p.m. The Executive Committee Meeting was canceled since all business was conducted at the Board Meeting.

Respectfully submitted,  
Linda S. Head, Secretary

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Nancy Young Wright, President