

# CENTRAL ARIZONA CHAPTER – ARIZONA HISTORICAL SOCIETY CHAPTER BOARD OF DIRECTORS MEETING

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Arizona Historical Society and to the general public that the Arizona Historical Society Central Arizona Chapter Board will hold a regularly scheduled board meeting, open to the public, at the AHS Museum at Papago Park.

**Date:** Friday January 20, 2017  
**Time:** Noon  
**Location:** Boardroom- AHS Museum at Papago Park  
1300 N. College Ave., Tempe, Arizona

## MINUTES

Members present: Kelly Corsette, Seth Franzman, Shelly Dudley, Billy Walker, Arv Schultz, Anne Lupica, Gene Robertson, Larry Woolson

Staff: Tawn Downs

Guests: Larry Turner

1. Call to Order/Introduction of the Board and Guests/Declaration of Quorum: Declared, meeting opened at 12:17
2. Call to the Public for Comments: no comments
3. Approval or Modification of November 2016 Board Minutes: Walker moved to approve minutes as sent, Robertson seconded. Minutes approved
4. Discussion of recruitment and selection of CAC Board Directors: Corsette presented a proposed process. Downs: can the board discuss the recommendation if the prospective Board member is in the room? The CAC Board can go into executive session after the decision and the candidate informed by the President. Public comment: Larry Turner suggested 3 members on interview process since you might get a tie. Lupica: is there any statement of what is expected of the Board members: what is expected, sitting on board committee, congenial atmosphere? The next step is to prepare an application, possibly look at other organizations.
5. Discussion of proposed changes to the CAC Chapter Bylaws: Packet passed out along with suggestions by Franzman. All by-law changes have to be approved by State Board which will meet next in March. Discussion on the nomination of Board members from the membership. Discussion on role of Secretary-Treasurer and reporting of funds. One sentence report of 1107 fund. Lupica discussed the distribution of funds to the Friends of AHS, because of the problem with reporting. It is a cumbersome process going thru Friends AHS. Suggestion to use the Historical League as a way to route/distribute donated money.
6. AHS Staff Report: Downs: a new front desk person was hired, Jenelle Ginz; training her with a temporary. The AZ Heritage Center is now closed on Sunday because of limited visitors and no permanent staff and the hours adjusted. The events staff has left and Downs hopes to get a new managerial position with events and staff and business development, expense control, revenue generation, etc. Library and Archives director reports to Tucson,

not Downs because she is in charge of the whole AHS. Debbie McKinnon is working on events on a part-time basis, not being paid with State funds. Historical League might be interested in assisting with the funding. AHS continues to work on the rebranding process with Moses. Downs has seen some of the results of their work with the website and brochure. AHS is creating a standardized reporting and will use it for the different agencies. The roof replacement is almost done. There is new carpet in the auditorium. Valerie Adams booked 4 events; check Facebook page for other events and flyers. Eighteen people attended the event last night. Consider getting Duane Roan to talk on genealogy, AHS is working to get Ancestry.com available. Still trying to get grants re Frank Lloyd Wright with Taliesin West, might want to back out is there isn't proper funding (tried to get 50,000, but all fell through). AHS will proceed with the exhibit with what we have. Might consider approaching ASU School of Architecture; also work with Zach Rollins. Make a public problem with building structures along the Greenline. At end of February, At Work in Az will close. In March Phabulous Phoenix exhibit comes. Staff continues to repair and refurbish the exhibits. March 31, Delivering Democracy, event at AHS, night before for large group, ASU Race and Democracy, hosted by Soledad O'Brien. Statistics on AHS/CAC: Not getting enough events booked or school tours. Downs is working with a school person to help with messaging and getting the word out.

7. Historical League Report: Successful event on Dec. 10 with Esteban, new carpet and seat numbers, raised over \$6,000. Lessons learned about using the auditorium and lobby. Big push for the HistoryMaker's Gala: 26 tables committed, hoping for 40 to 50 tables. Blue Cross, SRP and Barrow Institute are big sponsors. Reservations by Feb. 16. A contribution/tribute to support the event if you can't attend. There might also be a silent auction. Evans Communications (working with League) wants to have the Gala every 2 years. There is another fundraiser in October to open the 2017 HistoryMaker exhibit. Historical League is helping Downs at the AZ Heritage Center
8. President's Report: Role of Chapter Boards will be discussed in the March AHS State Board meeting; white paper will be prepared. Each of the chapter boards act differently; discussion re last Sunset review suggested eliminating chapter boards. Chapter Boards exist at the request of the State Board. Some of the State Board members are not aware of what the Chapter Boards do. State Board contains members from each county; each chapter does select one member to serve on the State Board. Still discussion on the State Board as to the makeup of its own members. The State Board will now alternate the State Board meeting between the Tucson and Tempe, Tucson in Nov. 4, 2017, Tempe in 2018. Robertson moved that the President update the draft of the By-Laws as suggested and discussed and forward to the draft to the State Board. Motion second by Schultz; Board approved
9. Treasurer's report
  - a. 1107 fund balance: As of Dec. 31, 2016: Beginning balance from 7/1/16: \$10,569.32. Revenue \$3375. Expenses: \$603.66 Ending balance \$13,340.66
10. Working Group Reports
  - a. Programming (Valerie Adams) – Already listed
  - b. Grants (Kelly Corsette) – working on it.
  - c. Fundraising (George Flores) – working on it
  - d. Signature Events (Gene Robertson) – Meeting set up next week to work on the signature event

11. Announcements and Other Matters for Consideration: Nothing

12. Adjournment at 1:33

Meeting Schedule: Feb. 24; March 24; April 28; May 26; June 23; July 28 (optional); Aug. 25; Sept. 22; Oct. 27; Nov. 17

Submitted by Shelly C. Dudley, Secretary/Treasurer

Attendance would be appreciated.

Our bylaws state that we need a quorum to conduct official business. A quorum is a majority of the members of the Board of Directors.

\*\*Please call Tawn Downs 480-387-5368 if you are unable to attend.

The Arizona Historical Society does not discriminate on the basis of disability in the administration of its program and services as prescribed by Title II of the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting the Museum Director Tawn Downs at 480-387-5368. Requests should be made as early as possible to allow time to arrange the accommodation. This document is available in alternative formats upon request