

## **Minutes of the April 7, 2017 Meeting of the Ad Hoc Transition Committee of the Arizona Historical Society**

The meeting was held telephonically.

**Attendance:** The entire ad hoc committee of Thomas Rose, Dolly Patterson, and Michael Wade were in attendance.

### **Items Discussed:**

Michael Wade reported that he surveyed the Board members whose terms expire on November 1, 2017 and this was their response:

Jackie Berkowitz (At Large) **NOT SEEKING REAPPOINTMENT**  
 George Flores (At Large) **NOT SEEKING REAPPOINTMENT**  
 Jeannine Moyle (At Large) **NOT SEEKING REAPPOINTMENT**  
 Bill Porter (Mohave County) **NOT SEEKING REAPPOINTMENT**  
 Greg Scott (Santa Cruz County) **WANTS TO BE REAPPOINTED**

The committee reviewed a draft of an action plan document detailing specific dates and assignments needed for a smooth transition. They also reviewed an update of the information sheet provided to the Governor's Office. That sheet is used to inform prospective AHS Board members of the nature of service on the Board. It was agreed that:

1. It was agreed that the information sheet should also include a statement that per diem and travel expenses are not paid to Board members.
2. It was agreed that a transition action document will be provided to the full AHS Board at its May 12, 2017 meeting in Kingman, Arizona.
3. The committee will recommend in that document that the responsibility for ensuring a smooth Board transition be formally assigned to the AHS vice president. Doing so will make the vice president the primary coordinator for any transition-related actions. That action will require a change in the AHS bylaws description of the AHS vice president's duties.
4. The committee agreed that In the event that a sitting County Representative decides not to seek reappointment, that departing Board member and the relevant Chapter should be asked to submit possible replacements for the County Representative seat. That will not preclude the consideration of names submitted by other board members.
5. The committee agreed that the State Board should defer to the Chapters when submitting a name for Chapter Representative and that the State Board should only choose a name for Chapter Representative if a Chapter fails to do so.

6. The committee agreed that if a serving Board member who is a County Representative seeks reappointment, the AHS Board should not submit any other name for that post. That will not prevent, however, the Board submitting the names of other individuals from that County to fill At-Large vacancies.
7. The committee agreed that any name submitted by the Board will have the Board's implicit endorsement and that any position to the contrary should be previously cleared with the Board.
8. The committee agreed that specifying the due dates and who will do exactly what by precisely when is vital and that vague language should be avoided.

**Future Actions:**

Michael Wade will prepare another draft based on the above. It will be sent via AHS Executive Assistant Valerie Shanahan to the committee members for their review.

Respectfully submitted,

Michael Wade  
AHS Ad Hoc Transition Committee Chair  
April 11, 2017