

**Finding Aid to
St. Luke's Board of Visitors
St. Luke's Home, Sanatorium, Hospital
& Health System**

MG39

Historical Note

The Right Reverend Julius W. Atwood created St. Luke's Home in 1907 to aid those afflicted with tuberculosis. At that time, many doctors across the United States sent the tubercular to Arizona to spend their last years in some comfort before passing away. Atwood, whose wife suffered from tuberculosis until her death in 1906, started the home to help tuberculosis patients recover rather than merely accept death. Atwood's wife passed away while making a trek to Colorado Springs to escape the Phoenix summer. Later, Atwood established St. Luke's-in-the-Mountains in Prescott as a summer location for the Phoenix St. Luke's TB patients.

The St. Luke's Board of Visitors was also established in 1907 to support and help fund the tuberculosis home. In 1915, the Board of Visitors put on the first St. Luke's Charity Ball, a Phoenix tradition that continues to contribute funds to St. Luke's today.

The Reverend Bertrand R. Cocks served as superintendent of St. Luke's home from the beginning. His wife was also a victim of tuberculosis. Cocks held the first Easter sunrise service at the Grand Canyon. Howard Pyle, who later became Governor of Arizona, broadcast Cocks' sermon nationwide on Phoenix radio station KTAR. This service gained worldwide fame and soon changed from an Episcopalian-dominated sermon to an interdenominational message.

In 1946, the St. Luke's Board of Trustees changed the name of St. Luke's Home to St. Luke's Sanatorium to better reflect the growth of staff and the facility. Eventually the St. Luke's Sanatorium changed to St. Luke's Hospital, then St. Luke's Health System.

Scope and Content Notes

Summary

The material included in the St. Luke's Board of Visitors/St. Luke's Home manuscript group, MG39, covers a wide range of topics and purposes. Materials include minutes, correspondence, reports, bylaws, booklets, architectural blueprints, newspaper clippings, photographs, scrapbooks, school notebooks, and publications.

The materials are organized into seven subgroups: chair, treasurer, secretary, charity ball, fashion show, ephemera/gift shop, and St. Luke's Home. The first six subgroups relate to the Board of Visitors and five of the six subgroups may be added to and are divided into subgroups to accommodate addition. The seventh subgroup, St. Luke's Home, is divided into eight series: correspondence, reports/records/clippings, Arizona Health League, Boye De Mente's History of St. Luke's, St. Luke's publications, Photos and architectural drawings, Bertrand Cocks' school notebooks, and St. Luke's Board of Trustees. The collection comprises 81 boxes, 13 scrapbooks and 26 certificates.

Subgroup Descriptions

Subgroup One: St. Luke's Board of Visitors: Chair, 1930-1994 is arranged chronologically. The subgroup contains minutes, reports, correspondence, agendas, by-laws, clippings, a diary and a biographical sketch. Duplicates of minutes may be found in other subgroups.

Subgroup Two: St. Luke's Board of Visitors: Treasurer, 1953-1993 is arranged chronologically. The subgroup contains minutes, reports, budgets, audit files and financial records. One topic of interest, St. Luke's possible bankruptcy and loan default, can be found in Folder 131.

Subgroup Three: St. Luke's Board of Visitors: Secretary, 1969-1992 is organized chronologically. The subgroup contains minutes, reports and correspondence.

Subgroup Four: St. Luke's Board of Visitors: Charity Ball, 1937-1993 is organized chronologically. The subgroup contains minutes, reports, correspondence, clippings, photographs, photo albums, contact lists, rosters, maps, booklets and invitations. The booklets in box 14 provide the names and photographs of the flower girls from 1957 to 1993.

Subgroup Five: St. Luke's Board of Visitors: Fashion Show, 1965-1986 is arranged chronologically. The subgroup contains minutes, reports, clippings and photographs. This subgroup provides some sense of new fashions for the time periods covered.

Subgroup Six: St. Luke's Board of Visitors: Ephemera and Gift Shop, 1950-1995 is organized chronologically. The subgroup contains photographs, clippings, scrapbooks, rosters, manuscripts, minutes, reports and correspondence. The gift shop materials cover about four years before the Board of Visitors relinquished management of the gift shop back to St. Luke's Hospital.

Subgroup Seven: St. Luke's Home/Hospital/Health System, 1900-1988 is organized into eight topical series:

Series One: Correspondence, 1900-1983 is arranged chronologically, then alphabetically. This series contains letters to and from St. Luke's Home by relatives of patients and friends and patrons of the tuberculosis home. Most of these letters are written to or from Bertrand R. Cocks, Superintendent, up until his death. Afterwards the author and recipient vary.

Series Two: Reports, records and clippings, 1908-1945 is arranged chronologically. This series contains clippings, rosters, transcripts, notes, reports, instructions and doctor's orders ledgers. Some of the most historically significant documents in this series include the clippings and sermon notes detailing the first few Grand Canyon Easter Sunrise Sermons.

Series Three: Arizona Health League, 1918-1957 is organized topically. This series contains membership and donor cards, rosters, reports, minutes and ledgers.

Series Four: Boye De Mente's History of St. Luke's, 1982 is organized by page number. The series contains the first draft of De Mente's manuscript covering the development and history of St. Luke's Home before its inception until 1982. Whether this manuscript was published or not is unknown.

Series Five: St. Luke's Publications, 1945-1976 is organized chronologically. This series contains the "St. Luke's Reporter" and some other publications.

Series Six: Photos and Architectural Drawings, 1916-1968 is organized chronologically. This series contains photographs, descriptions and blueprints. Most of the photographs are of charity balls, fashion shows and groundbreakings of new buildings, although other topics are included. The blueprints cover many of the older buildings created for St. Luke's Home.

Series Seven: Bertrand Cock's School Notebooks are not organized in one specific way. Topics covered include world history, Latin, German, and chemistry. These notebooks appear to be from high school or early college.

Series Eight: St. Luke's Board of Trustees, 1970-1988 is organized chronologically. This series includes minutes, reports, correspondence, finance information, and the organization of the Board of Trustees.

Subgroup One: St. Luke's Board of Visitors: Chair, 1930-1994

Box:Folder		Date	Location
Box 1	1:1	Minutes, reports and correspondence	D.1.6.1
	1:2	Minutes, reports and correspondence	
	1:3	Minutes, reports and correspondence	
	1:4	Reports	
	1:5	Minutes, reports and correspondence	
	1:6	Minutes, reports and correspondence	
	1:7	Minutes, reports and correspondence	
	1:8	Correspondence: membership changes	
	1:9	Minutes, reports and correspondence	
	1:10	Minutes, reports and correspondence	
	1:11	Minutes, reports and correspondence	
	1:12	Minutes, reports and correspondence	
	1:13	Minutes, reports and correspondence	
	1:14	Minutes, reports and correspondence	
Box 2	2:15	Minutes, reports and correspondence	D.1.6.1
	2:16	Correspondence and drawings: porch	
	2:17	Correspondence: hospital association	
	2:18	Placement chair's reports	
	2:19	Minutes, reports and correspondence	
	2:20	Minutes, reports and correspondence	
	2:21	Minutes, reports and correspondence	
	2:22	Reports	
	2:23	Minutes, reports and correspondence	
Box 3	3:24	Minutes, reports and correspondence	D.1.6.1
	3:25	Agendas and minutes	
	3:26	Agendas and minutes	
	3:27	Chair's agendas and notes	
	3:28	Correspondence	
	3:29	Placement hours	
	3:30	Report of Evaluation Committee	
	3:31	Correspondence: IRS ruling on ball tickets	
	3:32	Margaret Melczer: hospital construction	
	3:33	Minutes, reports and correspondence	
	3:34	Minutes, reports and correspondence	
	3:35	Placement hours	
Box 4	4:36	Agenda, minutes and finance	D.1.6.1
	4:37	Cross file and notes	
	4:38	Minutes, reports and correspondence	
	4:39	Correspondence	
	4:40	Gift Shop	

Box 4 (continued)			D.1.6.1
4:41	Minutes, reports and correspondence	1969-1970	
4:42	Minutes, reports and correspondence	1969-1970	
4:43	Hospital service chair's report	1969-1970	
4:44	Correspondence	1969-1970	
4:45	Gift Shop reports	1970-1976	
4:46	Minutes, reports and correspondence	1970-1971	
Box 5			
5:47	Correspondence	1970-1971	D.1.6.1
5:48	Minutes, reports and correspondence	1971-1972	
5:49	Correspondence	1971-1973	
5:50	Betty Kitchell daily diary	1971-1972	
5:51	Minutes	1972-1973	
5:52	Reports	1972-1973	
5:53	Correspondence	1972-1973	
5:54	Nurses scholarship program	1972-1975	
5:55	Minutes	1973-1974	
5:56	Treasurer's monthly reports	1973-1974	
5:57	Correspondence	1973-1974	
5:58	Committee reports	1974-1975	
5:59	Executive minutes	1974-1975	
5:60	General minutes	1974-1975	
5:61	Gift Shop	1974-1975	
5:62	Charity Ball and Junior Ball	1974-1975	
5:63	Fashion Show	1974-1975	
5:64	Treasurer's reports	1974-1975	
Box 6			
6:65	Clippings	1975-1976	D.1.6.1
6:66	Hospital correspondence	1975-1976	
6:67	Board of Trustees	1975-1976	
6:68	Officer and Committee Lists	1975-1976	
6:69	Executive minutes	1975-1976	
6:70	General minutes	1975-1976	
6:71	Charity Ball, Junior Ball and Fashion Show	1975-1976	
6:72	Meeting notices	1975-1976	
6:73	Finance	1975-1976	
6:74	Correspondence	1975-1976	
6:75	Reports	1976-1977	
6:76	Minutes	1976-1977	
6:77	Treasurer's reports	1976-1977	
6:78	Charity Ball and Fashion Show	1976-1977	
6:79	Chair	1977-1978	
6:80	Executive minutes	1977-1978	
6:81	General minutes	1977-1978	
6:82	Trustee correspondence and materials	1977-1978	

Box 7	7:83	Chair—Calendar, agenda, general/executive minutes, meeting notices, treasurer's reports	1978-1979	D.1.6.2
	7:84	Correspondence and Charity Ball	1978-1979	
	7:85	Reports	1978-1979	
	7:86	Executive minutes and member list	1979-1980	
	7:87	General minutes	1979-1980	
	7:88	Treasurer's reports	1979-1980	
	7:89	Gift Shop	1979-1980	
	7:90	Fashion Show and Junior Ball	1979-1980	
	7:91	Charity Ball	1979-1980	
	7:92	Volunteer Reports	1979-1980	
	7:93	Correspondence and Miscellaneous	1979-1980	
	7:94	Executive minutes and list	1980-1981	
	7:95	General minutes	1980-1981	
	7:96	Treasurer's reports	1980-1981	
	7:97	Gift Shop	1980-1981	
	7:98	Fashion Show	1980-1981	
	7:99	Charity Ball	1980-1981	
	7:100	Volunteer Reports	1980-1981	
	7:101	Correspondence	1980-1981	
	7:102	Articles of Incorporation and Clippings	1980-1981	
Box 8				
	8:103	Chair—reports and meeting notices	1981-1983	D.1.6.2
	8:104	Executive minutes	1981-1982	
	8:105	General minutes	1981-1982	
	8:106	Treasurer's reports and memorial fund	1981-1982	
	8:107	Gift Shop	1981-1982	
	8:108	Reports	1981-1982	
	8:109	Correspondence	1981-1982	
	8:110	Executive minutes	1982-1983	
	8:111	General minutes	1982-1983	
	8:112	Charity Ball, Junior Ball and Fashion Show	1982-1983	
	8:113	Commemorative gifts	1982-1983	
	8:114	Gift Shop	1982-1983	
	8:115	Chair notes	1982-1983	
	8:116	Reports	1982-1983	
	8:117	Reports	1983-1984	
	8:118	Correspondence	1983-1984	
	8:119	Charity Ball	1983-1984	
	8:120	Project reports and descriptions	1983-1984	
	8:121	Fashion Show	1983-1984	
	8:122	Treasurer's reports	1983-1984	
	8:123	Executive minutes	1983-1984	
	8:124	General minutes and meeting notices	1983-1984	
	8:125	Biographical sketch of Cecil Vaughn, Ph.D.	1983-1984	

Box 8 (continued)

8:126	Minutes	1985-1989
8:127	Membership	1986-1987

Box 9

9:128	Finance	1986-1987	D.1.6.2
9:129	Philanthropic funds requests	1987	
9:130	Correspondence	1986-1987	
9:131	Hospital/Board of Visitors correspondence	1987-1989	
9:132	Meeting notices	1988-1989	
9:133	Executive minutes and general minutes	1988-1989	
9:134	Annual Committee Reports	1988-1989	
9:135	Chairman lists, resumes and correspondence with David Hooper and Barbara Hasan	1921-1985 1986	
9:136	General membership meeting material: minutes, notices, clippings, packets	1987-1988	
9:137	Group meeting materials	11/17/1987	
9:138	Restated Articles of Incorporation	8/24/1988	
9:139	By-laws notebook	1979-1980	
9:140	By-laws materials	1980-1981	
9:141	By-laws materials	1984-1985	

Board of Visitors 1989 Chair Notebook:

9:142	Father/Daughter Brunch	1989
9:143	By-laws	1989
9:144	Charity Ball	1989
9:145	Fashion Show	1989
9:146	Junior Ball	1989
9:147	Minutes	1989
9:148	New members	1989
9:149	Meeting notices	1989
9:150	Flower girl tea	1989
9:151	Miscellaneous	1989

Box 10 Board of Visitors 1990 Chair Notebook:

D.1.6.2

10:152	Father/Daughter Brunch	1990
10:153	By-laws	1990
10:154	Charity Ball	1990
10:155	Gift Shop	1990
10:156	Minutes	1990
10:157	Meeting notices	1990
10:158	Flower girl tea	1990
10:159	Miscellaneous	1990

Board of Visitors 1991 Chair Notebook:

10:160	Father/Daughter Brunch	1991
10:161	Charity Ball	1991
10:162	Fashion Show	1991

Box 10 (continued)

D.1.6.2

10:163	Gift Shop	1991
10:164	Junior Ball	1991
10:165	Minutes	1991
10:166	Meeting notices	1991
10:167	Flower girl	1991
10:168	Treasurer's reports	1991
10:169	Miscellaneous	1991

Board of Visitors 1992 Chair Notebook:

10:170	Father/Daughter Brunch	1992
10:171	By-laws	1992
10:172	Charity Ball	1992
10:173	Flower girl information	1992
10:174	Flower girl selection	1992
10:175	Gift Shop	1992
10:176	Junior Ball and Fashion Show	1992
10:177	Meeting notices	1992
10:178	Minutes	1992
10:179	Miscellaneous	1992
10:180	Summer newsletters	1992

Board of Visitors 1993 Chair Notebook:

10:181	Special correspondence	1993
10:182	By-laws	1993
10:183	Flower girl information	1993
10:184	Minutes and meeting notices	1993
10:185	Flower girl notebook	1993
10:186	Chairman correspondence	1985
10:187	Treasurer's report	1984
10:188	Executive and general minutes	1984-1985
10:189	Fashion Show and Charity Ball	1984
10:190	Loose papers	1984
10:191	Board of Visitors Newsletters	1992
10:192	Board of Visitors Newsletters	1993
10:193	Board of Visitors Newsletters	1994

Box 11

11:194	Peat Marwick Audit Files	1987-1989
11:195	Miscellany	1979-1984
11:196	Philanthropic funding and Thank yous	1988-1990
11:197	Reports and correspondence	1988-1989
11:198	Annual reports	1990
11:199	Annual reports	1991

D.1.6.2

Subgroup Two: St. Luke's Board of Visitors: Treasurer, 1953-1993

Box:Folder		Date	Location
Box 1	1:1	ACC	1953-1971
	1:2	Audits	1963-1969
	1:3	Project budget reports	1964-1971
	1:4	Tax exemption forms	1963-1970
	1:5	Journal ledger sheets	1953-1964
	1:6	Insurance policies	1961-1971
	1:7	Minutes	1970-1971
	1:8	Membership lists	1962-1966
	1:9	Memorial fund	1965-1966, 1970
	1:10	Treasurer's reports	1958-1966
	1:11	Treasurer's reports	1966-1968
	1:12	Treasurer's reports	1968-1969
	1:13	Treasurer's correspondence	1965-1968
	1:14	Journal	1962-1969
Box 2	2:15	Treasurer's reports	1966-1967
	2:16	Financial reports	1969-1976
	2:17	Minutes	1969
	2:18	Gift Shop	1969-1970
	2:19	Reports	1968-1969
	2:20	Check register	1974-1975
	2:21	Monthly reports	1970-1971
	2:22	Monthly reports	1971-1973
	2:23	Monthly reports	1973-1977
	2:24	Minutes	1974-1975
	2:25	Audits and tax returns	1971-1975
	2:26	Cash received and check register	1968-1971
	2:27	Gift Shop, memorandum of agreement	1969
	2:28	Gift Shop, minutes and statements	1970
	2:29	Gift Shop, minutes and statements	1971-1975
	2:30	Memorial fund	1971-1975
	2:31	Check register	1968-1972
	2:32	Minutes	1971-1972
	2:33	Budget	1971-1972
Box 3	3:34	Budget	1972-1973
	3:35	Monthly reports	1972-1973
	3:36	Gift Shops	1972-1973
	3:37	Instructions for treasurer	1973
	3:38	Minutes	1972-1973
	3:39	Budget	1973-1974
	3:40	Gift Shop	1973-1974
	3:41	Minutes	1973-1974

Box 3 (continued)

D.1.6.3

3:42	Meeting notices	1973-1974
3:43	Financial statements, corporation commission report and correspondence	1975-1977
3:44	Treasurer's reports	1976-1977
3:45	Gift Shop	1976-1977
3:46	Minutes	1976-1977
3:47	Correspondence	1976-1977
3:48	Copyright for song "Lovely"	1977
3:49	Insurance	1975
3:50	Articles of Incorporation	1972
3:51	Budgets	1977-1978
3:52	Insurance policy	1978
3:53	Treasurer's reports	1977-1978
3:54	Minutes	1977-1978
3:55	Miscellaneous correspondence	1977-1978
3:56	Memorial fund	1977-1978
3:57	Gift shop	1977-1978
3:58	Audit	1977-1979
3:59	Correspondence	1977-1979
3:60	Memorial fund	1978-1979
3:61	Gift shop	1978-1979
3:62	Minutes	1978-1979
3:63	Treasurer's reports	1978-1979
3:64	Check register	1975-1977
3:65	Correspondence	1979-1980
3:66	Corporation commission report	1978
3:67	Tax return	1977
3:68	Insurance	1980-1981
3:69	Gift Shop	1974-1980

Box 4

4:70	Minutes	1979-1980
4:71	Stock accounts and transfers	1979-1980
4:72	Audit information	1979-1980
4:73	Monthly reports	1978-1980
4:74	Memorial fund	1980-1981
4:75	Charity Ball	1981
4:76	Check register	1977-1978
4:77	Memorial fund	1982-1983
4:78	Treasurer's reports	1982-1983
4:79	Fashion Show	1980-1982
4:80	Merrill Lynch security account	1982-1983
4:81	Gift Shop	1982-1983
4:82	Junior Ball	1981-1983
4:83	Charity Ball	1982
4:84	Executive minutes	1982-1983

D.1.6.3

Box 4 (continued)

D.1.6.3

4:85	Minutes	1982-1983
4:86	Peat Marwick audit materials	1982
4:87	Fund raising events	1983
4:88	Financial statements	1981
4:89	Tax return	1981
4:90	Treasurer's reports	1980-1981
4:91	Memorial fund	1981-1982
4:92	Check register	1978-1982
4:93	Annual budget	1980-1982
4:94	Gift Shop	1980-1981
4:95	Executive minutes	1980-1982
4:96	Minutes	1980-1982

Box 5

D.1.6.3

5:97	Peat Marwick audit files	1980-1981
5:98	Tax return	1980
5:99	Financial statements	1979-1982
5:100	Tax return	1982-1983
5:101	Memorial fund	1983
5:102	Fund raising events	1983-1984
5:103	Annual report, ACC	1983
5:104	Insurance and bond	1981-1982
5:105	Correspondence	1980-1981
5:106	Gift Shop	1983-1984
5:107	Treasurer's report	1983-1984
5:108	Minutes	1983-1984
5:109	Memorial fund	1984-1985
5:110	Gift shop	1984-1985
5:111	Minutes	1984-1985
5:112	Meeting notices	1984-1985
5:113	Treasurer's reports	1984-1985
5:114	Tax return	1983-1984
5:115	Permits and insurance	1981-1985
5:116	Treasurer's duties	1986-1987
5:117	Treasurer's reports	1985-1987
5:118	Special events	1988
5:119	Endowment fund, custodial fund	1987-1988
5:120	Tax returns and exemptions	1983-1987
5:121	Budget	1977-1978 1984-1986

Box 6

D.1.6.3

6:122	Endowment	1986
6:123	Correspondence	1986-1989
6:124	Meeting notices	1985-1987
6:125	Dues	1981, 1986
6:126	Stock donations and large donations	1983-1987

Box 6 (continued) D.1.6.3

6:127	Audit materials	1984-1985
6:128	Audit materials	1986-1987
6:129	Audit materials	1988-1989
6:130	Solicitation permits	1987-1988
6:131	St. Luke's Foundation: financial records, correspondence, reports, by-laws	1980-1991
	SC: includes items concerning deliberate loan default and possible bankruptcy	1989-1990
6:132	Treasurer's reports	1989-1992
6:133	Charity Ball finance reports	1976-1985
6:134	Charity Ball ticket tally sheets	1975-1977
6:135	Charity Ball ticket tally books	1977-1984

Box 7

7:136	Charity Ball ticket tally books	1985-1986	D.1.6.3
7:137	Charity Ball finance report	1986	
7:138	Charity Ball ticket tally book	1987	
7:139	Charity Ball ticket tally and finance reports	1988	
7:140	Potential guest list printout and key	1989	
7:141	Charity Ball ticket tally and finance reports	1989	
7:142	Charity Ball ticket tally and finance reports	1990	
7:143	Charity Ball finance report and paid list	1991	
7:144	Charity Ball finance report and paid list	1992	
7:145	Charity Ball finance report and paid list	1993	
7:146	Meeting notices	1991-1992	
7:147	Executive minutes	1991-1992	

Box 8

8:148	Annual event treasurer's reports	1991-1994	D.1.6.4
8:149	Audit materials	1991-1994	
8:150	Executive and general minutes	1993-1994	
8:151	Treasurer's reports	1992-1993	
8:152	Calendar, notices, minutes	1992-1993	

Subgroup Three: St. Luke's Board of Visitors: Secretary, 1969-1992

Box:Folder	Date	Location	
Box 1 1:1	Correspondence and reports	1970-1971	D.1.6.4
1:2	Forms	1970-1974	
1:3	Executive minutes	1970-1974	
1:4	Correspondence	1970-1975	
1:5	Meeting notices	1971-1977	
1:6	Flower girls	1970-1977	
1:7	Correspondence	1970-1977	
1:8	Annual report	1970-1977	
1:9	Correspondence	1976-1978	
1:10	Correspondence	1978-1980	

Box 1 (continued)			D.1.6.4
1:11	Correspondence	1981-1983	
1:12	Meeting notices	1978-1986	
1:13	Attendance roll	1969-1975	
1:14	Executive minutes	1969-1975	
Box 2			
2:15	Notices and treasurer's reports	1969-1975	D.1.6.4
2:16	Minutes	1969-1970	
2:17	Minutes	1970-1971	
2:18	Minutes	1971-1972	
2:19	Minutes	1972-1973	
2:20	Minutes	1973-1974	
2:21	Minutes	1974-1975	
2:22	Reports	1970-1971	
2:23	Minutes	1975-1976	
2:24	Minutes	1975-1976	
2:25	Minutes	1976-1977	
2:26	Rosters and attendance	1977-1978	
2:27	General minutes	1977-1978	
2:28	Executive minutes	1977-1978	
2:29	Notices	1977-1978	
2:30	Minutes	1978-1979	
2:31	Roster and attendance	1979-1980	
2:32	General minutes	1979-1980	
2:33	Executive minutes and treasurer's reports	1979-1980	
Box 3			
3:34	Minutes, reports, notices—intertwined	1980-1981	D.1.6.4
3:35	General minutes	1983-1984	
3:36	Executive minutes	1983-1985	
3:37	Treasurer's report	1983-1985	
3:38	Secretary's report	1984-1986	
3:39	General minutes	1985-1986	
3:40	Executive minutes	1985-1986	
3:41	Meeting notices	1982	
3:42	Attendance	1982	
3:43	Attendance	1986-1988	
3:44	General minutes	1989-1990	
3:45	Executive minutes and agenda	1989-1990	
3:46	Newsletters	1989-1990	
3:47	Treasurer's report	1989-1990	
3:48	General minutes and agendas	1990-1991	
3:49	Executive minutes and agendas	1990-1991	
3:50	Meeting notices	1990-1991	
3:51	Treasurer's report	1990-1991	

Box 3 (continued) D.1.6.4

	Recording Secretary's Notebook, 1989-1990	
3:52	Recording Secretary's reports and roster	1989-1990
3:53	Attendance	1989-1990
3:54	Bulletins	1989-1990
3:55	General minutes	1989-1990
3:56	Executive minutes	1989-1990
3:57	Treasurer's report	1989-1990

Box 4

	Recording Secretary's Notebook, 1990-1991	D.1.6.4
4:58	Attendance	1990-1991
4:59	Meeting notices	1990-1991
4:60	General minutes	1990-1991
4:61	Executive minutes	1990-1991
4:62	Treasurer's report	1990-1991
4:63	Correspondence and calendar	1990-1991

	Recording Secretary's Notebook, 1991-1992	
4:64	Calendar	1991-1992
4:65	Attendance	1991-1992
4:66	Voting eligibility	1991-1992
4:67	Agendas	1991-1992
4:68	General minutes	1991-1992
4:69	Executive minutes	1991-1992
4:70	Correspondence	1991-1992
4:71	Newsletters and notices	1991-1992
4:72	Treasurer's report	1991-1992
4:73	Recording secretary's report	1991-1992

Subgroup Four: St. Luke's Board of Visitors: Charity Ball, Junior Ball, 1937-1993

Box:Folder	Date	Location
Box 1 1:1	Receipt records	1937-1969
1:2	Clippings	1937-1969
1:3	Clippings	1937-1969
1:4	Clippings	1937-1969
1:5	Clippings	1937-1969
1:6	Clippings	1937-1969
1:7	Financial analysis	1956-1962
1:8	Chair notebook: roster, reports, clippings	1957
1:9	Chair notebook: roster, reports, clippings	1958
1:10	Chair notebook: roster, reports, clippings	1959
1:11	Chair notebook: roster, reports, clippings	1960
1:12	Chair notebook: roster, reports, clippings	1961
1:13	Chair notebook: roster, reports, clippings	1962
1:14	Decorations chair	1962-1966

Box 1 (continued)			D.1.6.4
1:15	Decorations chair	1963-1967	
1:16	Decorations chair	1968-1974	
Box 2			
2:17	Ball manual	n.d.	D.1.6.5
2:18	Reports	1963	
2:19	Reports	1964	
2:20	Reports	1964-1965	
2:21	Reports	1965	
2:22	Clippings	1965	
2:23	Reports	1965-1966	
2:24	Reports	1966	
2:25	Clippings	1966	
2:26	Reports	1967	
2:27	Reports	1967	
2:28	Roster and presentation report	1967-1968	
2:29	Ticket report	1967-1968	
2:30	Reservations report	1967-1968	
2:31	Decorations report	1967-1968	
Box 3			
3:32	Music report	1967-1968	D.1.6.5
3:33	Dinner and hostess reports	1967-1968	
3:34	Acknowledgement report	1967-1968	
3:35	Publicity report	1967-1968	
3:36	Chair folder	1967-1968	
3:37	Budget reports	1967-1968	
3:38	Ball location report	1967-1968	
3:39	Flower girl selection	1967-1968	
3:40	Reports	1967-1968	
3:41	Junior Ball and clippings	1967-1972	
3:42	Flower girl clippings	1967-1968	
3:43	Reports	1968	
3:44	Reports	1968	
3:45	Reports	1968-1969	
3:46	Reports	1969	
3:47	Flower girls	1968-1969	
3:48	Junior Ball	1969	
3:49	Ball chair reports	1969	
Box 4			
4:50	Presentation report	1970	D.1.6.5
4:51	Tea, flower sales, booklet, properties, ticket sales, reservations, decorations, dinner hostess, acknowledgements, publicity	1970	
4:52	Music reports	1970	
4:53	Presentation reports	1970	

Box 4 (continued)

D.1.6.5

4:54	Presentation and music reports and correspondence	1970-1972
4:55	Westward Ho correspondence	1970-1971
4:56	Budget, vice chair, presentation, booklet, properties, invitations, reservations, decorations, music, acknowledgements, clippings	1971
4:57	Junior Ball manual	n.d.
4:58	Junior Ball	1971
4:59	Junior Ball	1972
4:60	Junior Ball	1973
4:61	Charity Ball manual	n.d.
4:62	Charity Ball chair report, correspondence, committee lists and calendar	1972
4:63	Minutes and flower girl list	1972
4:64	Reservation report	1972
4:65	Vice chair, flower girl selection, tickets, tea, booklet, properties, dinner, music, hostess, acknowledgements, presentation, clippings	1972
4:66	New location report, correspondence, newsletters and miscellaneous	1972
4:67	Budget, flower sales, drawings	1971-1972
4:68	Layout drawings	1972
4:69	Budget	1971-1973
4:70	Budget, flower girl selection, civic plaza, documents, brunch	1973

Box 5

D.1.6.5

5:71	Decorations reports	1965-1973
5:72	Clippings	1973
5:73	Invitations reports	1973-1974
5:74	Invitations reports	1975-1977
5:75	Junior Ball photo album	1975
5:76	List, agenda, notices	1976
5:77	Finance, civic plaza, flower girl selection, decorations, invitations, reservations, tea, flower sales, booklet, dinner, music, publicity, hostess, acknowledgements	1976
5:78	Presentation	1976
5:79	Clippings and floor plans	1976
5:80	Junior Ball	1960-1964
5:81	Junior Ball	1965-1966
5:82	Junior Ball	1967-1968
5:83	Junior Ball	1969
5:84	Junior Ball	1970

Box 5 (continued)			D.1.6.5
5:85	Junior Ball	1973, 1976	
Box 6			
6:86	Charity Ball	1977	D.1.6.5
6:87	Junior Ball	1977	
6:88	Flower girl list, finance	1978	
6:89	Charity Ball	1978	
6:90	Quick reference contacts	n.d.	
6:91	Flower girl publicity releases	1985	
6:92	Flower girl publicity releases	1986	
6:93	Flower girl publicity releases	1987	
6:94	Flower girl publicity releases	1988	
6:95	Flower girl information sheets-- identical to publicity releases, new name	1989	
6:96	Flower girl information sheets	1990	
6:97	Flower girl information sheets	1991	
6:98	Flower girl information sheets	1992	
6:99	Flower girl information sheets	1993	
6:100	Flower girl information sheets	1994	
6:101	Charity Ball booklet and report	1992	
Box 7			
7:102	Charity Ball booklets and corrections	1992-1994	D.1.6.5
7:103	Charity Ball booklet drafts and materials	1993-1994	
7:104	Charity Ball materials: flower girl instruction book, invitations, reservations, recommendations, budget, overhead maps, board member rosters	1971-1979	
7:105	Chairman report, committee lists, flower girl list, vice chair report, thank you notes, booklet, booklet report	1980	
7:106	Minutes	1979-1980	
7:107	Invitations, finance, reservations, music, dinner	1980	
7:108	Clippings	1980	
7:109	Acknowledgements	1980	
7:110	Reservation Info	1980	
7:111	Committee list, calendar, seating chart	1981	
7:112	Chair report	1981	
7:113	Reports: rehearsal party, dinner, booklet, invitations, reservations, hostess, acknowledgements	1981	
7:114	Flower sales	1981	
7:115	Minutes	1980-1981	
7:116	Correspondence	1980-1981	
7:117	Loose papers: booklet, instruction booklet, finance papers	1981	

Box 7 (continued)

D.1.6.5

7:118	Chair report	1982
7:119	Flower girl phone list	1982
7:120	Reports: flower girl tea, finance, presentation, invitations, decorations, flower sales, properties, rehearsal, hostess acknowledgements	1981-1982
7:121	Minutes	1982
7:122	Publicity and clippings	1982
7:123	Seating maps	1982
7:124	Correspondence	1982
7:125	Loose papers: attendee list, banquet info, group photo	1982

Box 8

D.1.6.6

8:126	Chair report	1983
8:127	Volunteer update	1982-1983
8:128	Correspondence	1983
8:129	Flower girl selection and phone list	1983
8:130	Minutes and calendar	1983
8:131	Reports: finance, acknowledgements, presentation, properties, flower, invitations, reservations, music, photography, publicity, special gifts, rehearsal, flower girl selection, booklet, flower girl tea	1981-1983
8:132	General minutes and notices	1983
8:133	Clippings and loose papers	1983
8:134	Chair report and committee list	1984
8:135	Flower girl selection	1984
8:136	Minutes	1984
8:137	Reports: finance, hostess, invitations, reservations, decorations, music, audio/lighting, photography, booklet, properties, corsages	1984
8:138	Presentation and flower girl newsletters	1984
8:139	Publicity and clippings	1984
8:140	Miscellany	1984
8:141	Chair reports, committee lists and correspondence	1985
8:142	Acknowledgements, audio/lighting, booklet, 1985 corsages, decorations, dinner, finance, flower girl selection, hostess, invitations, music, photography, presentation, rehearsal, reservations, special gifts, properties	1985
8:143	Flower girl info	1985
8:144	Minutes	1985
8:145	Publicity and clippings	1985

Box 8 (continued)		D.1.6.6
8:146	Chair report, committee lists and correspondence	1986
8:147	Acknowledgements, audio/lighting, booklet, corsages, decorations, dinner, finance, flower girl selection, hostess, invitations, music, photography, presentation, rehearsal, reservations, special gifts, properties, worker lunch	1986
8:148	Minutes	1986
8:149	Publicity and clippings	1986
Box 9		D.1.6.6
9:150	Photos, newsletters and clippings	1968-1982
9:151	Chair and committee reports	1985
9:152	Charity Ball notebook: loose papers and group photo	1987
9:153	Correspondence	1987
9:154	Minutes	1987
9:155	Reports: flower girl selection, presentation, invitations, finance, reservations, decorations, audio/lighting, booklet, photography, tea, music, corsages, dinner, brunch, wardrobe, special gifts, acknowledgements	1987
9:156	Hostess report	1987
9:157	Publicity and clippings	1987
9:158	Board of Visitors minutes	1987
9:159	Chairman report, papers and correspondence	1988
9:160	Reports: acknowledgements, decorations, audio/lighting, hostess, rehearsal, corsages, dinner, wardrobe, workers lunch, flower girl selection, presentation, special gifts, invitations, finance, reservations, photography, tea, brunch, publicity	1988
9:161	Ball committee minutes	1988
9:162	Executive minutes	1988
9:163	Regular minutes	1988
9:164	Banquet orders	1988
9:165	Menu	1988
9:166	Group photo	1988
Box 10		D.1.6.6
10:167	Charity Ball notebook: loose papers	1989
10:168	Clippings	1989
10:169	Ball committee minutes	1989
10:170	Correspondence with Camelback Inn	1989
10:171	Flower girl selection	1989

Box 10 (continued)

D.1.6.6

10:172 Correspondence	1989
10:173 Flower girl list	1989
10:174 Decorations	1989
10:175 Reports: tea, music, invitations, dinner, booklet, brunch, photography, reservations, hostess, audio/lighting, corsages, rehearsal, special gifts, properties	1989
10:176 Executive minutes	1989
10:177 Newsletters	1989
10:178 Chair report and cards	1990
10:179 Correspondence with Camelback Inn and banquet order	1990
10:180 Correspondence	1990
10:181 Committee minutes	1990
10:182 Invitations	1990
10:183 Executive minutes	1990
10:184 Flower girl selection	1990
10:185 Booklet report	1990
10:186 Reports: corsages, music, hostess, acknowledgements, reservations, finance, brunch, associate advisor	1990
10:187 Decorations	1990
10:188 Newsletter and minutes	1990
10:189 Presentation	1990
10:190 Special gifts	1990
10:191 Photography	1990
10:192 Tea	1990
10:193 Publicity and clippings	1990

Box 11

D.1.6.6

11:194 Thank you cards	1991
11:195 Committee and flower girl lists	1991
11:196 Correspondence with Camelback Inn	1991
11:197 Executive minutes	1991
11:198 Newsletters and general minutes	1991
11:199 Ball committee minutes	1991
11:200 Flower girl selection	1991
11:201 Presentation	1991
11:202 Special gifts	1991
11:203 Reports: booklet, invitations, advisors, brunch, finance, wardrobe, flower girl list, committee list	1991
11:204 Committee list, calendar, member list, chair report	1992
11:205 Correspondence with Camelback Inn	1992
11:206 Executive minutes	1992

Box 11 (continued)

D.1.6.6

11:207 Newsletters	1992
11:208 Ball committee minutes	1992
11:209 Flower girl selection	1992
11:210 Booklet	1992
11:211 Decorations	1992
11:212 Reports: music, dinner, publicity, reservations, brunch, special gifts, video former flower girl underwriting, wardrobe	1992
11:213 Presentation	1992
11:214 Tea	1992
11:215 Acknowledgements	1992
11:216 Thank you cards and clippings	1992
11:217 Chair report	1993
11:218 Ball committee minutes	1993
11:219 Reports: booklet, brunch, dinner, hostess, invitations, reservations, publicity, special gifts, wardrobe	1993
11:220 Correspondence with Camelback Inn	1993
11:221 Finance	1993
11:222 Flower girl selection	1993
11:223 Music	1993
11:224 Photography	1993
11:225 Presentation	1993
11:226 Tea	1993
11:227 Underwriting	1993
11:228 Video	1993
11:229 Membership: executive minutes and notices	1993

Box 12

D.1.6.6

12:230 Flower girl instructions, booklets and lists	1978-1979, 1983, 1986, 1989, 1994
12:231 Flower girl tea: room info and setup	1978, 1982, 1986-1987
12:232 Flower girl tea: menus	1983, 1985, 1987
12:233 Flower girl tea: memos	1982-1987
12:234 Chair materials: selection guide, memos, contracts	1973-1986
12:235 Flower girl lists and various reports	1973-1987
12:236 Chair remarks at flower girl tea	1972-1988
12:237 Chair remarks at ball	1974-1990
12:238 Ball decorations report	1979
12:239 Ball decorations report	1980-1985
12:240 Ball decorations report	1986
12:241 Ball decorations report	1987-1988
12:242 Ball decorations report	1989
12:243 Ball decorations report, clippings & photos	1990

Box 12 (continued) D.1.6.6

12:244	Ball decorations report, clippings & photos	1991
12:245	Ball decorations report and clippings	1992
12:246	Ball decorations report, clippings & photos	1993
12:247	Ball decorations report, clippings & photos	1994
12:248	Board of Visitors Membership procedures	1985-1990
12:249	Fashion Show proof sheets and partial list	1991
12:250	Tea report and Fashion Show proof sheets	1992
12:251	Junior Ball and brunch proof sheets	1992
12:252	Charity Ball and Fashion Show photos	1993

Box 13

13:253	Brunch, tea, Junior Ball proof sheets	1993	D.1.6.6
13:254	Fashion Show photos and clippings	1989-1991	
13:255	Charity Ball photos	1993	
13:256	Programs and correspondence	1990-1991	
13:257	Board of Visitors Behavioral Institute Center Dedication, Board of Visitors Tea	Oct. 1981	
13:258	Junior Ball/Fashion Show materials	1986-1987	
13:259	Charity Ball materials	1986-1987	
13:260	Charity Ball and brunch materials	1991-1994	
13:261	Flower Girl group photo	1983	
13:262	Clippings	1959	
13:263	Flower girl instructions	1976-1978, 1980	
13:264	Charity Ball committee structure and Articles of Incorporation	1980	
13:265	Booklet report	1990	
13:266	Booklet report	1991	
13:267	Flower girl information packet	1987-1988	
13:268	Memos, flower girl selection	1989-1993	
13:269	Chair remarks at brunch	1973-1989	
13:270	Charity Ball reports	1991	
13:271	Clippings and invitations	1946, 1954, 1973-1974	
13:272	"Lovely" sheet music and 45 rpm records	c. 1941	

Box 14

Charity Ball booklets (2 sets) and invitations	1957-1993	D.1.6.7
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Subgroup Five: St. Luke's Board of Visitors: Fashion Show, 1965-1986

Box:Folder		Date	Location	
Box 1	1:1	Helen Rose photos, clippings and reports	1965-1967	D.1.6.7
	1:2	Chairman's notebook	1965	
	1:3	Chairman's notebook	1966	
	1:4	Chairman's notebook	1967	
	1:5	Chairman's notebook	1968	

Box 1 (continued)			D.1.6.7
1:6	Chairman's notebook	Feb. 1969	
1:7	Chairman's notebook	Nov. 1969	
1:8	Clippings	1968	
1:9	Clippings	1969	
1:10	Publicity report	1970	
1:11	Reports and clippings	1971	
1:12	Correspondence and miscellany	1971	
1:13	Reports, clippings and photos	1971	
1:14	Reports and clippings	1972	
Box 2			D.1.6.7
2:15	Reports and clippings	1973	
2:16	Reports and clippings	1973	
2:17	Reports	1974	
2:18	Reports	1975	
2:19	Reports	1976	
2:20	Reports	1977	
2:21	Reports	1978	
2:22	Reports and clippings	1979	
2:23	Fashion Show decorations	1970-1986	
2:24	Chairman's notebook	1974	
2:25	Chairman's notebook and clippings	1980	
Box 3			D.1.6.7
3:26	Chairman's notebook and clippings	1981	
3:27	Chairman's notebook and clippings	1982	
3:28	Chairman's notebook and clippings	1983	
3:29	Chairman's notebook and clippings	1984	
3:30	Publicity report	1979	
3:31	Publicity report	1980	
3:32	Publicity report and clippings	1981	
3:33	Publicity report and clippings	1982	
3:34	Publicity report and clippings	1983	
3:35	Reservation materials	1983, 1986	
3:36	Clippings	1985	
3:37	Chair remarks at Fashion Show	1972-1986	
3:38	Daily ticket tally	1983-1984	
3:39	Daily ticket tally	1985	
3:40	Daily ticket tally	1986	
3:41	Daily ticket tally	1987-1988	
3:42	Daily ticket tally	1989	
3:43	Reports	1985-1990	
3:44	Treasurer's report	1990	

Subgroup Six: St. Luke's Board of Visitors: Ephemera and Gift Shop, 1950-1995

Box:Folder		Date	Location
Box 1	Board of Visitors rosters, bylaws, and member card files	1950-1987	D.1.6.7
Box 2			
	2:1 By-laws	1950, 1968	D.1.6.7
	2:2 Articles and certificate of incorporation	1956	
	2:3 Historical timelines and summaries	n.d.	
	2:4 Notices, clippings	n.d.	
Box 3			
	3:5 Glossy photographs	1962-1963	D.1.7.1
	3:6 Glossy photographs and clippings	1962-1963	
	3:7 Glossy photographs	1961-1962	
	3:8 Glossy photographs and clippings	1960-1965	
	3:9 Glossy photographs	1966-1969	
	3:10 Glossy photographs	1971	
	3:11 Glossy photographs and clippings	1973	
	3:12 Glossy photographs	1979	
	3:13 Glossy photographs and slides	n.d.	
Box 4			
	Clippings		D.1.9 Top
Box 5			
	5:14 Gift Shop finance and annual reports	1985-1988	D.1.7.1
	5:15 Gift Shop chair notebook: Janet Finch	1990-1991	
	5:16 Gift Shop Vice-chair notebook: Pat Mason	1990-1991	
	5:17 Gift Shop finance: Janet Finch	1991-1992	
	5:18 Gift Shop report	1991-1992	
	5:19 Gift Shop report	1992-1993	
	5:20 Gift Shop report	1993-1994	
	5:21 Gift Shop report	1994-1995	
	5:22 Ad Hoc Gift Shop Committee	1987-1988	
	5:23 Minutes and progress report	1989-1990	
	5:24 Air Raid Warden materials	1942	
Item	25 Scrapbook (oversize)	1948-1952	D.1.6-7 top
	26 Scrapbook (oversize)	1951-1954	
	27 Scrapbook (oversize)	1954-1955	
	28 Scrapbook (oversize)	1957-1958	
	29 Scrapbook (oversize)	1958-1959	
	30 Scrapbook (oversize)	1960-1961	
	31 Scrapbook (oversize)	1962-1965	
	32 Scrapbook (oversize)	1965-1968	
	33 Scrapbook (oversize)	1968-1972	
	34 Scrapbook (oversize)	1972-1975	
	35 Scrapbook (oversize)	1975-1979	

36	Scrapbook (oversize)	1979-1987	D.1.6-7 top
37	Scrapbook (oversize)	1957-1974	
38	Certificates	n.d.	

Subgroup Seven: St. Luke's Home/Hospital/Health System, 1900-1988

Series 1: Correspondence, 1900-1983

Box:Folder		Date	Location
1:1	A	1900-1911	D.1.7.1
1:2	B	1900-1911	
1:3	C	1900-1911	
1:4	D	1900-1911	
1:5	E	1900-1911	
1:6	F	1900-1911	
1:7	G	1900-1911	
1:8	H	1900-1911	
1:9	I	1900-1911	
1:10	J	1900-1911	
1:11	K	1900-1911	
1:12	L	1900-1911	
1:13	M	1900-1911	
1:14	N	1900-1911	
1:15	O	1900-1911	
1:16	P	1900-1911	
1:17	R	1900-1911	
1:18	S	1900-1911	
1:19	T	1900-1911	
1:20	U-V	1900-1911	
1:21	W	1900-1911	
1:22	X,Y,Z	1900-1911	
Box 2			
2:23	A	1912-1915	D.1.7.1
2:24	B	1912-1915	
2:25	C	1912-1915	
2:26	E-F	1912-1915	
2:27	G	1912-1915	
2:28	H	1912-1915	
2:29	J	1912-1915	
2:30	K	1912-1915	
2:31	L	1912-1915	
2:32	M	1912-1915	
2:33	N	1912-1915	
2:34	O	1912-1915	
2:35	P	1912-1915	
2:36	Q	1912-1915	

Box 2 (continued)			D.1.7.1
2:37	R	1912-1915	
2:38	S	1912-1915	
2:39	T	1912-1915	
2:40	U-V	1912-1915	
2:41	W	1912-1915	
2:42	X,Y,Z	1912-1915	
Box 3			
3:43	A	1914	D.1.7.1
3:44	B	1914	
3:45	C	1914	
3:46	D	1914	
3:47	E	1914	
3:48	F	1914	
3:49	G	1914	
3:50	H	1914	
3:51	I-J	1914	
3:52	K	1914	
3:53	L	1914	
3:54	M	1914	
3:55	N	1914	
3:56	O	1914	
3:57	P	1914	
3:58	R	1914	
3:59	S	1914	
3:60	T	1914	
3:61	U-V	1914	
3:62	W	1914	
3:63	X,Y,Z	1914	
Box 4			
4:64	A	1914-1917	D.1.7.1
4:65	B	1914-1917	
4:66	C	1914-1917	
4:67	D	1914-1917	
4:68	E	1914-1917	
4:69	F	1914-1917	
4:70	G	1914-1917	
4:71	H	1914-1917	
4:72	J	1914-1917	
4:73	K	1914-1917	
4:74	L	1914-1917	
4:75	M	1914-1917	
4:76	N	1914-1917	
4:77	O	1914-1917	
4:78	P	1914-1917	

Box 4 (continued)			D.1.7.1
4:79	R – Red Cross Christmas Seals Tuberculosis Day sermon and information	1914-1917	
4:80	S	1914-1917	
4:81	T	1914-1917	
4:82	U-V	1914-1917	
4:83	W	1914-1917	
4:84	X,Y,Z	1914-1917	
Box 5			
5:85	A	1917	D.1.7.2
5:86	B	1917	
5:87	C	1917	
5:88	D	1917	
5:89	E	1917	
5:90	F	1917	
5:91	G	1917	
5:92	H	1917	
5:93	I-J	1917	
5:94	K	1917	
5:95	L	1917	
5:96	M	1917	
5:97	N	1917	
5:98	P	1917	
5:99	R	1917	
5:100	S	1917	
5:101	U-V	1917	
5:102	W,Z	1917	
Box 6			
6:103	Bank Loan documents	1929	D.1.7.2
6:104	A	1920-1928	
6:105	B	1920-1928	
6:106	C	1920-1928	
6:107	D	1920-1928	
6:108	F-G	1920-1928	
6:109	H	1920-1928	
6:110	I,J,K	1920-1928	
6:111	L	1920-1928	
6:112	M	1920-1928	
6:113	N-O	1920-1928	
6:114	P-Q	1920-1928	
6:115	R	1920-1928	
6:116	S	1920-1928	
6:117	T	1920-1928	
6:118	U,V,W	1920-1928	
6:119	Executive letters, budgets, notices	1920-1928	

Box 7

7:120	I-J	1922,1926	D.1.7.2
7:121	K	1922,1926	
7:122	L	1922,1926	
7:123	M	1922,1926	
7:124	N	1922,1926	
7:125	O	1922,1926	
7:126	P	1922,1926	
7:127	R	1922,1926	
7:128	S	1922,1926	
7:129	Santa Fe	1922,1926	
7:130	T	1922,1926	
7:131	U-V	1922,1926	
7:132	W	1922,1926	
7:133	X,Y,Z	1922,1926	

Box 8

8:134	A	1924-1925	D.1.7.2
8:135	B	1924-1925	
8:136	C	1924-1925	
8:137	D	1924-1925	
8:138	E	1924-1925	
8:139	F	1924-1925	
8:140	G	1924-1925	
8:141	H	1924-1925	
8:142	I	1924-1925	
8:143	J	1924-1925	
8:144	K	1924-1925	
8:145	L	1924-1925	
8:146	M,S,T	1924-1925	

Box 9

9:147	Correspondence: W.H. Brewer	1924-1928	D.1.7.2
9:148	Annual Convocation	1923	
9:149	Bishop's Crusade	1927	
9:150	Finance	1927-1928	
9:151	Bishop Atwood's Celebration	1925	
9:152	Fort Defiance Building Rectory, etc.	1928	
9:153	Clergy conference	1928	
9:154	Insurance—Charles H. Thompkins	1925-1926	
9:155	Insurance—Charles H. Thompkins	1927-1928	
9:156	Insurance	1925-1928	
9:157	Annual Convocation	1/24/1928	

Box 10

10:158	A	1926	D.1.7.2
10:159	B	1926	
10:160	C	1926	
10:161	D	1926	

Box 10 (continued)		D.1.7.2
10:162 E	1926	
10:163 F	1926	
10:164 G	1926	
10:165 H	1926	
10:166 Heating system	1926	
10:167 I	1926	
10:168 A	1926-1928	
10:169 B	1926-1928	
10:170 C	1926-1928	
10:171 D	1926-1928	
Box 11		
11:172 E	1926-1928	D.1.7.3
11:173 F	1926-1928	
11:174 G	1926-1928	
11:175 H	1926-1928	
11:176 I	1926-1928	
11:177 J	1926-1928	
11:178 K	1926-1928	
11:179 L	1926-1928	
11:180 M	1927-1928	
11:181 N	1927-1928	
11:182 O	1927-1928	
11:183 P	1927-1928	
11:184 Q	1927-1928	
11:185 R	1927-1928	
Box 12		
12:186 S	1927-1928	D.1.7.3
12:187 S	1927-1928	
12:188 T	1927-1928	
12:189 U-V	1927-1928	
12:190 W	1927-1928	
Box 13		
13:191 Women's Auxiliary	1928-1929	D.1.7.3
13:192 Arizona Health League	1928-1929	
13:193 Franklin Bennett	1928-1929	
13:194 B	1928-1929	
13:195 C	1928-1929	
13:196 D	1928-1929	
13:197 E	1928-1929	
13:198 F	1928-1929	
13:199 G	1928-1929	
13:200 H	1928-1929	
13:201 I,J,K	1928-1929	
13:202 L	1928-1929	
13:203 Michael Murphy	1928-1929	

Box 13 (continued)		D.1.7.3
13:204 N	1928-1929	
13:205 P	1928-1929	
13:206 Prospective Patients	1928-1929	
Box 14		
14:207 Q-R	1928-1929	D.1.7.3
14:208 S	1928-1929	
14:209 Santa Fe	1928-1928	
14:210 Santa Fe: Drs. Morrison and Chaffin	1928	
14:211 St. Luke's-in-the-desert: E.C. Clark, Tucson	1928-1929	
14:212 T,V	1928-1929	
14:213 W,Y	1928-1929	
14:214 H.C. Wood	1928-1929	
14:215 General convention	1928	
14:216 Fire Insurance	1927-1932	
14:217 General convention	1931	
14:218 Convocation	1932	
14:219 Edward Parsons	1932	
14:220 Church mission fund	1932	
14:221 Current church affairs	1932	
14:222 District mission fund	1931-1932	
14:223 Finance department	1932	
14:224 Good Shepherd: Fort Defiance	1932	
14:225 Bishop's travel account	1932	
14:226 Bishop Mitchell	1932	
14:227 St. Luke's—Prescott, St. Paul's—Yuma	1932	
14:228 Anti-tuberculosis	1920-1932	
Box 15		
15:229 Journal	1934-1935	D.1.7.3
15:230 A	1930	
15:231 B	1930	
15:232 C	1930	
15:233 D	1930	
15:234 E	1930	
15:235 F	1930	
15:236 Finance	1930-1931	
15:237 G	1930	
15:238 H	1930	
Box 16		
16:239 Internal Revenue	1929-1930	D.1.7.3
16:240 I-J	1930	
16:241 K	1930	
16:242 L	1930	
16:243 M	1930	
16:244 M	1928	
16:245 N	1930	

Box 16 (continued)		D.1.7.3
16:246 Nurses Applications	1930	
16:246 O	1930	
16:247 P	1930	
16:248 Pathological Lab	1930	
16:249 Q-R	1930	
16:250 S	1930	
Box 17		
17:252 Thank you letters	1930	D.1.7.4
17:253 St. Luke's-in-the-desert	1930	
17:254 Data for St. Luke's report	1930	
17:255 Santa Fe	1930	
17:256 Dr. Morrison and Chaffin	1930	
17:257 Bishop William Scarlett	1930	
17:258 T	1930	
17:259 Telephone company patients	1930	
17:260 U,V,W,X,Y,Z	1930	
17:261 Auto Insurance	1929-1930	
17:262 J	1929	
17:263 K	1929	
17:264 L	1929	
17:265 M	1929	
17:266 N-O	1929	
17:267 P	1929	
17:268 R	1929	
Box 18		
18:269 S	1929	D.1.7.4
18:270 Santa Fe	1929	
18:271 T	1929	
18:272 U-V	1929	
18:273 W,Y	1929	
18:274 Admission reports	1936	
18:275 Admission blanks	1936	
18:276 A	1936	
18:277 B	1936	
18:278 C	1936	
18:279 Fort Defiance	1936	
18:280 D,E,F	1936	
18:281 Contributions	1936	
18:282 G-H	1936	
Box 19		
19:283 Investments	1936	D.1.7.4
19:284 J-K	1936	
19:285 L	1936	
19:286 M	1936	
19:287 Bishop Walter Mitchell	1936	

Box 19(continued)

D.1.7.4

19:288 N	1936
19:289 P	1936
19:290 St. Luke's-in-the-desert (Tucson)	1936
19:291 St. Luke's Home dedication	1936
19:292 St. Luke's Board of Trustees, corporation,	1936
19:293 Santa Fe	1936
19:294 W,X,Y,Z	1936
19:295 Church Divinity School	1936-1937
19:296 Board of Public Charities	1936-1937
19:297 Bishop Atwood	1936-1937
19:298 Bishop Mitchell	1936-1937
19:299 Personal correspondence	1937
19:300 Admission requests	1937
19:301 Admission blanks	1937
19:302 Applications for employment	1937
19:303 A	1937
19:304 Calvin Butler and new building	1937
19:305 B	1937

Box 20

D.1.7.4

20:306 C	1937
20:307 Contributions	1937
20:308 D	1937
20:309 E,F,G	1937
20:310 Louis G. Galland, Secretary	1937
20:311 H	1937
20:312 J,K,L	1937
20:313 M	1937
20:314 N	1937
20:315 National Council	1937
20:316 O	1937
20:317 --skipped--	
20:318 Personal correspondence: Bertrand Cocks	1937
20:319 P	1937
20:320 Passes issued and acknowledged	1937
20:321 R	1937
20:322 S	1937
20:323 St. Luke's-in-the-desert (Tucson)	1937
20:324 Santa Fe	1937
20:325 Unpaid bills statements	1937
20:326 T,U,V	1937
20:327 U.S. Treasury: IRS—Alcohol Tax Unit	1937
20:328 U.S. Industrial Alcohol	1937
20:329 W	1937
20:330 G.O.T. Bruce	1937
20:331 Donors and donations	1937

Box 21

21:332 B	1938	D.1.7.4
21:333 D	1938	
21:334 E-F	1938	
21:335 G	1938	
21:336 H	1938	
21:337 J-K	1938	
21:338 L	1938	
21:339 M	1938	
21:340 N-O	1938	
21:341 P	1938	
21:342 R	1938	
21:343 S	1938	
21:344 Santa Fe	1938	
21:345 Church pension fund	1938	
21:346 Glen G. Taylor	1938	
21:347 T	1938	
21:348 W	1938	
21:349 Patient follow-up reports	1927-1933	
21:350 Patient follow-up reports	1934	
21:351 Patient follow-up reports	1935-1937	

Box 22

22:352 Patient follow-up reports	1930-1935	D.1.7.4
22:353 Applications for employment	1936-1940	
22:354 Information and application requests	1938-1939	
22:355 A	1940	
22:356 B	1940	
22:357 C	1940	
22:358 Contributions	1940	
22:359 D	1940	
22:360 E,F,G	1940	
22:361 H	1940	
22:362 J	1940	
22:363 K-L	1940	

Box 23

23:364 Maltine Co.	1940	D.1.7.5
23:365 M	1940	
23:366 N-O	1940	
23:367 P	1940	
23:368 Re-roofing—Phoenix Roofing and Supply	1940	
23:369 R	1940	
23:370 Relatives and friends of patients	1940	
23:371 S	1940	
23:372 Santa Fe	1940	
23:373 St. Luke's-in-the-desert (Tucson)	1940	
23:374 St. Luke's-in-the-mountain (Prescott)	1940	

Box 23 (continued)		D.1.7.5
23:375 Sunrise service: Grand Canyon	1936-1939	
23:376 T	1940	
23:377 Unpaid bill statements	1940	
23:378 W	1940	
23:379 Yearly and monthly statements	1927-1931	
Box 24		
24:380 New building materials	1931	D.1.7.5
24:381 Valley National Bank	1946-1947	
24:382 Fund raising	1946-1947	
24:383 Institution reports and by-laws	1947-1952	
24:384 Source material	1941-1951	
24:385 Public relations and publicity	1951	
24:386 Permission to solicit and tax status	1951	
24:387 Lists	1951	
24:388 General Chairman	1951	
24:389 Office equipment, printer list, church list, City of Phoenix list	1951	
24:390 Preliminary report to board	1951	
24:391 Contract	1951	
24:392 Clippings-fund raising project	1951-1952	
24:393 Clippings and memorabilia	1952-1955	
24:394 Expense reports	1950-1952	
24:395 Index, transportation letters	1926-1928	
24:396 Notices of convocations, appointments	1926-1928	
24:397 General convention and synods	1926-1928	
24:398 General clergy	1927-1928	
24:399 Executive council	1925-1927	
24:400 Council of advice	1927	
Box 25		
25:401 Archdeacon Jenkins	1926-1928	D.1.7.5
25:402 St. John's—Bisbee	1927-1928	
25:403 St. Philip's—Clifton	1926-1928	
St. James'—Morenci		
25:404 St. Stephen's—Douglas	1926-1928	
25:405 Epiphany—Flagstaff	1926-1928	
St. John's—Williams		
25:406 Good Shepherd—Fort Defiance	1927-1929	
25:407 St. John's—Globe	1926-1928	
25:408 Christ Church—Jerome	1926-1928	
St. Thomas'—Clarkdale		
25:409 Trinity Church—Kingman	1926-1928	
25:410 St. Mark's—Mesa	1926-1928	
25:411 Miscellaneous	1926-1928	
25:412 St. Andrew's—Nogales	1926-1928	
25:413 St. Andrew's—Phoenix	1926-1928	

Box 25 (continued)

D.1.7.5

25:414 Trinity Cathedral—Phoenix	1927-1928
25:415 St. Luke's—Prescott	1926-1928
25:416 St. David's—Ray	1926-1928
25:417 St. Paul's—Tombstone	1926-1928
25:418 Grace—Tucson	1926-1928
25:419 Salome—Wenden	1927-1928
25:420 St. Paul's—Winslow	1926-1928
St. George—Holbrook	
25:421 St. Paul's—Yuma	1925-1928
25:422 Bishop Atwood	1925
25:423 Miscellaneous	1925-1926
25:424 Crusade expenses	1926-1927
25:425 Anne E. Cady	1925-1926
25:426 E.C. Clark	1925-1926
25:427 C	1925-1926
25:428 D	1925-1926
25:429 F	1925-1926
25:430 G	1925-1926
25:431 H,J,K	1925-1926
25:432 L	1925-1926
25:433 M	1925-1926
25:434 Bishop Mitchell	1925-1926
25:435 N,P,R	1925-1926
25:436 S	1925-1926
25:437 T	1925-1926
25:438 W	1925-1926

Series 2: Reports, records and clippings, 1908-1945

Box:Folder	Date	Location
Box 26:26:439 Disbursements	1934-1935	D.1.7.5
26:440 Monthly reports	1939-1943	
26:441 Clippings and articles	1939-1945	
26:442 Executive minutes and notices	1941-1942	
26:443 Air raid instructions, reports and clippings	1929-1943	
26:444 Bungalow dedication and other clippings	1919-1932	
26:445 Clippings and notes	1925-1930	
26:446 Clippings and notes, sunrise service, etc.	1935-1936	
Box 27		
Item 27:447 Annual reports (book)	1908-1926	D.1.7.5
Folder 27:448 Clippings and transcripts	1937-1943	
27:449 Minutes and finance	1908-1914	
27:450 Finance, patient lists, annual addresses	1911-1925	
27:451 Board of Trustees and finance reports	1925-1931	

Box 28

Item	28:452 Head Nurses Diary (book)	1916	D.1.7.5
Folder	28:453 Medical director reports	1924-1928	
	28:454 Santa Fe monthly medical reports	1922-1930	
	28:455 Discharged patient rosters	1925-1928	
	28:456 Doctor's orders books and notary record	1911-1925	

Series 3: Arizona Health League, 1918-1957

Box:Folder	Date	Location
Box 29	29:457 Donor letters	1918 D.1.7.6
	29:458 Membership cards	1913-1918
	29:459 St. Luke's Home annual reports	1912, 1925-1935, 1938-1947
	29:460 Arizona Health League annual reports and programs	1947-1957
Item	29:461 Articles of Incorporation and minutes	1925-1953
Item	29:462 Ledger	1939-1944

Series 4: Boye De Mente's History of St. Luke's, 1982

Box:Folder	Pages	Location
Box 30	30:463 First draft of manuscript	pages 1-55 D.1.7.6
	30:464 First draft of manuscript	pages 56-170
	30:465 First draft of manuscript	pages 171-236
	30:466 First draft of manuscript	pages 237-330
	30:467 First draft of manuscript	pages 331-404
	30:468 First draft of manuscript	pages 405-492

Series 5: St. Luke's Publications, 1945-1976

Box 31	"St. Luke's Reporter" and miscellaneous publications	D.1.7.6
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Series 6: Photos and architectural drawings, 1916-1968

Box:Folder	Date	Location
Box 32	32:469 Photos, W.J. Montignani	1958 D.1.7.6
	32:470 Photos, Building and grounds	n.d.
	32:471 Photos	n.d.
	32:472 Photos, "Indian ruins"	n.d.
	32:473 Photos, 40 th Anniversary	1947
	32:474 Photos, "St. Luke's Reporter"	n.d.
	32:475 Photos, Golden Anniversary Book	1950
	32:476 Photos, Groundbreaking glossies	n.d.
	32:477 Photos, Topping out, April 17, 1968	1968
	32:478 Photos, New building progress	1953-1954

Box 32 (continued)			D.1.7.6
32:479 Photos, New Year's Patients' Party	1953		
32:480 Photos, "Before" pictures—Dietary Dept.	1953		
32:481 Photos, Grounds—aerial views	n.d.		
32:482 Photos, Laboratory	1953		
32:483 Photos, Employees	n.d.		
32:484 Photos, Groundbreaking	n.d.		
32:485 Photos, Unidentified	n.d.		
Box 33			
33:486 New building	1960	D.1.7.6	
33:487 Building specifications	1953		
33:488 Site plans	1952		
33:489 Blueprints, Superintendent's house and infirmary	1929		
33:490 Blueprints, Administration building	1922		
33:491 Blueprints, Recreation Hall	1916		
33:492 Blueprints, Infirmary heating plant	1944		
33:493 Blueprints, Kitchen	1944		
33:494 Blueprints, Nurses' home heating system	1932		
33:495 Blueprints, Patients' cottage and annex	1944		
33:496 Blueprints, Steam distributor	n.d.		
33:497 Linen drawing, Boiler plant	1916		
33:498 Blueprints, Nurses' residence	1932, 1939		
33:499 Blueprints, Library, dining room and kitchen wing	1935		
33:500 Blueprints, Plot plan showing building arrangement and major sewer lines	1937		
Box 34			
34:501 Blueprints, Male helps' quarters	1935	D.1.7.6	
34:502 Blueprints, Women's cottage	1918		
34:503 Blueprints, Driveway lighting	1954		
34:504 Blueprints, Power distribution switchboard	1968		
34:505 Photos, Charity Ball organizers	1962-1974		
34:506 Long term financial requirements for renovation of existing buildings	1970		
34:507 Building contracts	1966-1970		
34:508 Groundbreaking, clippings, photos	1966-1967		
34:509 Land survey blueprints	1970		
34:510 Building permit, weather tower, photos of building and addition	1966-1969		
34:511 News releases	1967-1969		
34:512 Grant application	2/10/1966		

Series 7: Bertrand Cock's School Notebooks

Box 35	Bertrand Cock's school notebooks	n.d.	D.1.7.6
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Box 39 (continued)

D.1.7.7

39:550 Finance	1985-1986
39:551 Calendar	1985-1986
39:552 Correspondence	1985-1986
39:553 Hospital	1985-1986
39:554 Board of Trustees	1985-1986
39:555 Behavioral Health in Phoenix: St. Luke's and Camelback expansion	1985-1986
39:556 St. Luke's Medical Center	1985-1986
39:557 Tempe St. Luke's	1985-1986
39:558 Last year's notices	1984
39:559 Toxicology	1986
39:560 Toxicology: meeting notices and minutes	1985-1987

Box 40

40:561 Toxicology: correspondence, IDC reports	1985-1987	D.1.7.7
40:562 Hospital/Trustee newsletters	1985-1987	
40:563 Clippings: Charity Ball, Health System	1983-1984	
40:564 HMO information	1985	
40:565 Tempe St. Luke's Construction: problems and solutions	1985	
40:566 Centers of Excellence construction report	5/1982	
40:567 Board of Visitors Nominating committee	1992	
40:568 Board of Visitors Yearbook report	1990-1991	
40:569 Board of Visitors Member materials	1988	

Series 8: Board of Trustees, 1970-1988

Box:Folder	Date	Location
Box 3636:513 Rourke Hospital Consultants' report	1970	D.1.7.7
36:514 Executive minutes	1973	
36:515 By-laws and executive minutes	1972-1973	
36:516 Minutes, correspondence and reports	1972-1973	
36:517 Carolyn Diamond's board workbook	1977-1978	
36:518 Carolyn Diamond's board workbook	1977-1978	
Box 37		
37:519 Minutes, finance, notices, etc.	1979-1980	D.1.7.7
37:520 Minutes, finance, notices, etc.	1979-1980	
37:521 Minutes, finance, notices, etc.	1979-1980	
37:522 Minutes, finance, notices, etc.	1979-1980	
37:523 Minutes, finance, notices, etc.	1979-1980	
37:524 Minutes, finance, notices, etc.	1979-1980	
37:525 Minutes, finance, notices, etc.	1980-1981	
37:526 Minutes, finance, notices, etc.	1980-1981	
Box 38		
38:527 Minutes, finance, notices, etc.	1980-1981	D.1.7.7
38:528 Minutes, finance, notices, etc.	1980-1981	
38:529 Clippings and scripts	1957-1981	
38:530 New Trustee orientation packet	1986	
38:531 Board of Trustees Manual: table of contents	1986	
38:532 Trustee list	1986	
38:533 Committees	1986	
38:534 Meeting calendar	1986	
38:535 Organization/management	1986	
38:536 Articles of Incorporation/by-laws	1986	
38:537 Strategic plan	1986	
38:538 Finance	1986	
38:539 Hospitals	1986	
38:540 Other corporations	1986	
38:541 Telephone directory	1986	
38:542 Meeting manual 1-5	1987	
38:543 Meeting manual 6-11	1987	
Box 39		
39:544 Meeting manual: newsletters, reports, agendas, resumes, management agreement, resolution	1986	D.1.7.7
39:545 Executive minutes, reports, by-laws, meeting summaries, articles of incorporation	1986	
39:546 By-laws and reports	1986	
39:547 List of potential trustees, trustee report	1984-1985	
39:548 Administrative working notebook: executive	1985-1986	
39:549 Board minutes	1985-1986	